SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

VIDYA BHARATI MAHAVIDYALAYA, AMRAVATI

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2020

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Established in 1972 and affiliated to S G B Amravati University Amravati, Vidya Bharati Mahavidyalaya, Amravati is one of the best colleges of Vidarbha Region of Maharashtra. The Education Society was founded by Her Excellency Smt. Pratibhaji Patil, Former President of India and Dr. Devisinghji Shekhawat with a vision to provide quality education to the youths at affordable cost for their holistic development. The present President Mr. Rajendraji Shekhawat and the Management have been striving incessantly for the qualitative enhancementof the youths & to make them globally competent.

The college is under 2(f) and 12(B) of the UGC Act, 1956. It has undergone two cycles of accreditation and accredited with 'A' Grade both the times and currently with a CGPA of 3.26. The CPE status has been awarded thrice by the UGC. It has recently introduced new 06 programmes. It's a **Mentor College** under Paramarsha Scheme of the UGC. It's a **Lead College** of the university. It is awarded with the Green Certificate for initiating green practices. It has a well-defined Quality and Environment Policy and is certified with ISO 9001:2015 and ISO 14001:2015

In its journey of 47 years, the college has made tremendous progress on all fronts of the academics.The college has strength of 3102 students enrolled in 2018-19 out of which 1867 are girl students- depicting gender equality & women empowerment The college is running UG, PG, Ph.D. & Vocational & certificate courses.

The college has excellent infrastructure to run quality academic programmes. It is connected with **WI-FI** with 100mbps speed. It has adapted ICT based methodologies in teaching, learning & evaluation. The Training & Placement Cell is very active. Variety of activities through clubs & societies have been organized for the holistic development of the students. The results of the college have always been excellent, the college remains always ahead in participating games, sports and cultural events at university, state, national and international level.

The College IQAC has been functioning as a catalyst for quality sustenance and enhancement. The campus is environmentally conscious and undertakes the green practices and conservation of the natural resources as its priority.

Vision

Holistic development of the student into a responsible, morally upright citizen capable of thinking, learning and striving for national development.

Mission

Committed to the creation of a self-reliant centre of excellence that imparts knowledge and develops the right values, attitudes and skills stressing quality-consciousness, to produce ideal citizen who can contribute their mite to nation-building.

Objectives

- To create a self-reliant Centre of Excellence;
- To impart knowledge and to develop the right values, attitudes and skills, stressing quality consciousness;
- To strive to produce ideal citizens who can contribute their mite to nation-building.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The identified strengths of the college are-

- The College has a rich history of 47 years as of 2020.
- Committed Management with far-sighted vision for excellence.
- Mentor College under Paramarsh Scheme of UGC.
- The **College with Potential for Excellence** (CPE) in 2014 (Thrice in a row).
- Emphasis on holistic development, social commitment and environmental consciousness in activities.
- Licensed software and Computer Interfaced experiments for teaching and learning
- Offering UG, PG and Research programmes in addition to Vocational degrees and Add on/Certificate courses.
- Floral and faunal biodiversity on 7.33 acres campus centrally located in the town.
- Highly qualified, competent and committed faculty- a potent combination of Experience & Enthusiasm
- A body of good practices: emphasis on Career-based education, disciplined class room teaching, regular attendance, well-conducted examinations and timely publication of results, extension and outreach activities, research publications and collaborations with academic institutions & industry.
- Modern Teaching aids like LCD projectors, Smart boards, LCD TV, Laptops, Lecture capturing System
- A spacious library with LIBSYS & LIBMAN equipped with online resources
- Barrier free campus for differently-abled persons.
- Adequate sports facilities for indoor and outdoor games including Stadium and cultivated playfields & well equipped gymnasium.
- Proactive Alumni Association
- Proactive Training & Placement Cell
- Conduct of 'Green Audit'/Energy Audit/Environment Audit/AAA
- A robust Mentor-Mentee System is in practice since a decade.
- Secure & safe environment for girl students
- Pratibha: the college magazine, a platform to exhibit the latent potential of the students.
- Vidya Bharati GEMS/Enviro Club/SOEC/Pratibha Women Studies Centre/ Vidya Niketan Study Centre/ Competitive Examination Cell/ Career Guidance, Training & Placement Cell, etc. to organize programs within & outside the campus.
- Eco-friendly campus with rain water-harvesting, energy conservation, waste management mechanism & Sewage Water Treatment Plant
- NSS & NCC units
- Strong extension activities through SOEC & NSS and excellent performance in Sports and Cultural activities.
- Student support services including two hostels for ladies and female research scholars.
- The college is equipped with necessary infrastructure, classrooms, online access facility, computer labs

with sophisticated tools and equipments.

Institutional Weakness

Any academic institution while growing, faces many constrains and has to make diligent efforts to overcome and improve upon them. The college acknowledges its shortcomings and makes ceaseless efforts for achieving excellence in academics. The areas which need some rethinking and remedial measures include:

- Government curtailment of postings, resulting in insufficiency of hands to run academic and administrative functioning of the college.
- Lack of language skills because of the influence of vernacular medium, students from vernacular language, lacks efficient communication skills in English
- Space constraints for expansion.
- Need for more involvement of students in research
- Limited role in syllabus revision, examination reforms and restructuring of courses in its capacity as an affiliated college.
- Lack of local industries to support employability
- All departments are yet to be upgraded with PG and Ph.D. programmes
- Difficulty in mobilizing funds, for academic and co-curricular activities
- Limited national/international academic collaborative programmes.
- Limited job oriented (Government aided) programmes to benefit poor students.
- Weak socio-economic background of the students hinders their studies.
- Inordinate delay caused by the government in approving and appointing faculty against vacancies.
- Non-Salary Grant not being provided for many decades by the State Government limiting the general development of the institution, otherwise mounts financial burden on the college.
- Lack of avenues for international and cultural exchange programmes
- Lack of patents
- Lack of Institutional Transport system

Institutional Opportunity

Opportunities are reflection of the environment which prevails in the institution because of the set of principles, policies and standards under which the college works. Recognizing the opportunities and grasping them whenever they come will help the institution in planning & executing the strategies to have desired results.

- The CPE status to the college makes it possible to impart skill training to the students & the faculty development programs on regular basis.
- Skill development through Vocational Programmes at a faster pace.

- Social service in local communities
- To become Centre of Excellence
- The institution may evolve itself into an Autonomous College.
- To get RUSA-2.0 assistance
- Curriculum up-dation in consultation with the affiliating university as per emerging industrial and academic trends.
- International tie-ups may be fostered

- To further widen the range of programmes by introducing more of job oriented programmes enhancing global competence in students
- To enhance academic and research output
- To motivate students for NPTEL courses.

Institutional Challenge

In the present era of very fast technological advancements, challenges are bound to occur resulting into jeopardizing the reliability of the systems & policies. When a challenge comes from any of the stakeholders, ever changing technology, and increasing competition, the stability & survival can be at stake:

- Globalization and Privatization of Higher Education.
- Professional and P.G. courses are permanently self-financed.
- Keeping pace with global opportunities and emerging trends.
- To achieve excellence in academics by involving masses from socially weaker sections.
- Effective implementation of Choice Based Credit and Semester System for UG and Credit and Semester System for PG on account of rigid academic time-frame.
- Attracting students from other states and abroad.
- To run quality academic programs with existing teaching and administrative staff due to State Government's policy regarding the recruitments.
- Financial crunch due to irregular reimbursement of funds by the government.
- Increasing the number of placements and training activities.
- To expand beyond the constraints of space
- To develop faculty-exchange, student-exchange, and Resource sharing programmes with institutions & organizations of repute.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college being affiliated to SGB Amravati University, Amravati the curricular aspects are aligned in accordance with the guidelines and framework of the university. The mechanism is designed & developed in meticulous manner to encourage participative, collaborative & experiential learning. The programme and course outcome define the learning level of the students in terms of knowledge, skills, values and capabilities. The college seeks to enhance students' behavioral, leadership and teamwork skills through various activities and events. Some of the documents maintained for curriculum delivery include Time table, Teacher's Diary, Attendance, Bridge Courses, Entry Level tests, Mentor-Mentee records, and Result Analysis. The academic planning divides the course contents into units to inform, engage and motivate the learners. The pedagogy includes use of ICT tools, assignments, projects, presentations, tests and seminars, group discussions. To make the learning more productive and interesting, opportunities are provided to the students to establish partnership with communities through clubs and societies where students learn life skills; develop competency and positive behavior.

To equip the students with job-oriented skills and life skills add on/certificate courses are being run by the

departments. The syllabi of these courses are designed by the college with a view to add skills and enhance employability of the students. The college encourages field trips and internships to give the students a taste of real work environment. Internships and field projects in various companies enhanced their teamwork and employability skills. The teachers work in the BoS, Faculty and Academic Council of the university, and thus contribute to the design and development of the curriculum. The college follows affiliating university syllabus, hence the programmes follow the CBCS/Elective pattern for all the courses. The curriculum offers space for integrating cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics. The college undertakes various activities to involve the students in social initiatives and outreach activities. The college has a structured system for collecting feedback from all the stakeholders, to take it to the appropriate action after its analysis. The analyzed feedback and action taken reports are displayed on the institutional website.

Teaching-learning and Evaluation

The students are enrolled to various programmes as per government norms. To make the teaching, learning and evaluation effective and efficient, various processes have been developed which give full freedom and flexibility to the faculty and the students to achieve their full potential. The Bridge Courses and coaching for slow learners enhance their abilities and various platforms provided for the advanced learners prove instrumental in quenching their thirst. The institution stresses the importance of experiential learning. The study tours, internships and project works play pivotal role in enriching the learning experiences of the students. The college has a Mentor-Mentee System where each faculty member acts as a Mentor for a group of Mentees to address academic and various issues.

The faculty is devoted, rich in experience and techno savvy. The modern ICT tools in the pedagogical system of the college enable the students to learn the content from a multi-dimensional perspective in the era of digital education. Since its inception, the college has remained committed to dissemination of knowledge in various streams for the service to the society. The quality of education is constantly monitored and the standards of teaching-learning are reviewed and maintained thereby, enriching teaching-learning processes and developing skills in tune with the globalized world in this age of privatization, globalization and liberalization.

The college conducts induction programme for new students after the completion of admission process. The time table and the annual academic calendar that contain the details of all the academic and co-curricular activities are made available to all through its website. The teaching plans and the teachers' diary is maintained by our dedicated and skilled faculty show the roadmap for teaching and learning. To make the ICT enabled classroom sessions interesting and productive, the faculty adapts techniques of deliberations, discussions, use of LCD & DLP Projectors, and Power Point Presentations. Internal Assessment is made on the basis of the performance in home assignments, unit tests, attendance, and participation in GD & PI and co-curricular activities. To check the level of satisfaction of the learners, a regular feedback is sought by establishing structured feedback mechanism.

Research, Innovations and Extension

The institution has nine research centers recognized by Sant Gadge Baba Amravati University, Amravati under subjects; Chemistry, Physics, Zoology, Cosmetics , Commerce, Business Managements, English, Sociology and Psychology for M.Phil., and Ph.D. degree programmes under mentorship of twenty six research supervisors for various subject . The culture of research and innovation is promoted and verified by establishing

infrastructure such as Research Committee, College Development Committee, etc. To meet the emerging academic and research needs, faculty enrichment programmes, seminars, symposiums, guest lectures and workshops are regularly organized. Supporting the College research initiatives are its state of the art infrastructure which includes Botanical Garden , Media laboratory and research / statistical data base.

The Institute has received grants for major and minor research projects funded by University Grants Commission, Indian Council of Social Science Research and UGC-DAE Consortium for Scientific Research, etc. The institute also provides seed money to the faculty for the promotion of research culture. The library provides a host of books, journals, magazines and other publications. The e-resources comprise of N-List, NPTEL, Swayam Prabha and Research database.

The Institute organized workshops/seminars on Research Methodology, Intellectual Property Rights   and entrepreneurship also organised trade fair to develop attitude of entrepreneurship among the students.   The Institute published more than 300 research papers in the national/ international Journals and more than 100 books during the last five years. The College has sufficient functional MOUs with institutions of national and international importance. The students have benefitted from the linkages with the industry and various collaborative activities.

The Institute believes in sensitizing its students towards social and environmental issues. The Institute has conducted extension and outreach programs in collaboration with various stakeholders of the society. *Neighborhood action is more likely to produce desired results compared to people acting individually so that the* Institute organized and participated in various extension activities through Social Outreach and Enabling Centre (SOEC), NSS, NCC, Vidya Bharati GEMS, Enviro–club and Pratibha Women's Studies Center in collaboration with the NGOs and Hospitals.

Infrastructure and Learning Resources

The quality governance of the institution gets reflected in its infrastructural facilities available for the cause of academics.The college has three wings separately for UG, PG, Add-on and vocational courses, to cater the needs of 3824 students. The Wing-I of the college, offers UG and PG Programmes in Arts, Commerce and Science. The Wing-II in the same campus offers UG and PG Programmes in Computers Applications and Management studies. Wing-III offers UG & PG Programmes in Cosmetic Technology & UG Vocational programme.

There are 39 classrooms out of which 13 are ICT enabled, 2 Smart class rooms and two ICT based seminar halls. There are 30 laboratories. All laboratories are equipped with ICT facilities. There are 445 computers out of which 393 are used for academic purpose. The Institute is self-reliant in its use of power through photovoltaic panels.The campus is equipped with WI-FI facility having 100 mbps internet connectivity via Leas line. The college is spread over an area of 7.33 acres prime location of the town in elite area of the city.

There are two libraries on the campus: the central & the extended one, located at the Wing-I and the other at Wing-II. There are 60143 books, 3059 reference Books, 119 Journals and Periodicals and 20 Newspapers in the library. It has rich collection of e-books and e-Journals through N-List programme of INFLIBNET, collection of rare books, on-line Newspapers, Periodicals, Encyclopedia, NPTEL, Directory of Open Access Repository, National Library of India etc. links created on college OPAC. The library is fully automated with ILMS, LIBSYS and LIBMAN with latest versions.

The college has rich facilities for indoor and outdoor games. The Sports Complex is having gymnasium with sophisticated equipments, a multi-purpose hall, Table-Tennis and Badminton courts. The games available are: Volley Ball, Kho-Kho, Badminton, Base Ball, Soft Ball, Kabaddi, Judo, Taekwondo, Basketball, Table-Tennis, Carom, Chess, Yoga and Meditation.Vidya Niketan Study Centre is for the preparation of competitive examinations. Hostel facility for women, the cafeteria, Pratibha Art Gallery, Bank with ATM are on campus. The campus maintenance is being looked after by the ITC.

Student Support and Progression

The institution aims to provide all kinds of support to the students. It facilitates the scholarships provided by the Government of Maharashtra, Central Government and other agencies. The students belonging to reserve categories receive scholarships under various schemes. The college has started a number of capability enhancement schemes for the benefit of the students. The competitive Examination Cell, Vidya Bharati GEMS, Vidya Niketan Study Centre, Training and Placement Cell, Career Guidance and Personal Counseling Cell, Mentor-Mentee Cell, SOEC, NET Coaching classes, Enviro Club, Remedial Coaching and the Subject Societies, etc. have been functioning in the college to enhance the latent potential of the students. Besides, Gymnasium, Yoga and Meditation Centre, Library with online resources and other infrastructure requirement are provided for the smooth conduct of the curricular and co-curricular activities. The Training and Placement Cell of the college is proactive and invites many MNCs to recruit our students. The well-equipped Language Lab allows the students to practice language exercises for enhancing their communication skills with a variety of activities. Beyond classroom and curriculum delivery the learning and development of the students is promoted through internships, study tours, field projects, sports, trade fair, Elocution and Debate, and outreach activities.

For the active involvement of the students and for their regular participation in governance, student representatives are nominated by the Principal on **Pratibha: the College Magazine, College Development Committee**, **Vidya Bharati GEMS, Grievance Redressal Cell, Students' Council** and at other **Clubs and Subject Societies.** There is an active Students' Council formed through class representatives, takes initiatives to sensitize the society on social issues. The college annually organizes NGO visits, JOSH: Annual Gathering, Sports Carnival and State Level Elocution Competition and participated the university Youth Festival. For differently abled students special Help Group, a Team of Scribes and necessary amenities, etc. have been provided.

The Alumni Association of the college contributes in many ways for the students' welfare. The college organizes placement camps, trade fair every year for the students on regular basis. The college prepares its students on *"Be Enlightened, Illuminated, Empowered and Return either financially or non-financially to the Alma Mater."*

Governance, Leadership and Management

The vision and mission of the college is in tune with the national policies of higher education, based on commitment towards excellence, achieving educational objectives and acquiring competency required to succeed in 21st century through activities such as Soft Skills Development Program, Students Welfare Schemes, Sports, NCC, NSS, etc. The college practices decentralization and participative management through College Development Committee, IQAC and various committees for administration and welfare of the students. The IQAC designed a perspective plan for the augmentation of academic, administrative and

infrastructural facilities and the deployment is done through the working of various committees headed by senior faculty. There are number of welfare measures for the benefit of teaching and nonteaching staff. The performance of the teaching and non-teaching staff is assessed through the Appraisal System. Professional development, training programmes, seminars, conferences, workshops are organized by the institution for teaching and non-teaching staff for updating their knowledge. Faculty is encouraged to participate in Orientation, Refresher courses workshops etc.

The IQAC contributes towards quality assurance strategies and processes related to academics and administration. There has been a continuous, incremental growth in the post accreditation period by addition of new courses, Research centres, study center, workshops, Career development and placement services, upgradation of hardware and software. There is an effective use of ICT in teaching and learning system with a gradual increase in the use of New Technology for enhancement. The college Implements outcome based education and attainment of learning outcomes. Paperless documentation is practiced by IQAC. The College has constituted different cells and committees for the successful implementation of the resolutions.

The College provides both statutory and non-statutory welfare measures for the benefit of the faculty and the supporting staff. The IQAC being the central body within the college monitors and reviews the teaching learning process regularly. To enhance the professional development of teaching and non-teaching staff IQAC organized several Conferences, Workshops, FDP/Training programmes, Guest lecturers/Special lectures and deputation of faculty to attend seminars/ conferences/ workshops. Performance appraisal system of the staff includes - Student feedback, Peer feedback, Feedback from parents and alumni, Self-appraisal report and Exit analysis.

Institutional Values and Best Practices

VBM inculcates universal and national values by practicing students in its functioning and through its curriculum and conducted activities. It understands that it carries the responsibility to act to global issues taking proactive steps. The College is committed to the cause of gender equality, women's empowerment, awareness about environmental sustainability and green practices, developing communal harmony.

Pratibha Women's Studies Centre of the institution takes care of awareness and promotion of gender equity and sensitization by conducting programmes like Women's rights awareness on female feticide, Gender equality, Rubella vaccination, etc. All its programmes and activities are primarily focused on empowering women.

College has taken green initiatives in the campus using renewable energy, reducing paper use through E-governance, recycling paper and waste management and rain water harvesting. Due to installation of Solar Power Plant and Solar Heater, we are self-sufficient to the maximum extent for the electricity. Besides this, installation of LED Bulbs throughout the campus saves around 50 Percent of annual lightening power.

The Green audit, Energy audit and Environment audit are done regularly for environment and energy initiatives. The institution takes initiatives for environmental conservation and contributes to sustainable development of the locality. Teachers and students are encouraged to follow no vehicle day, ban on use of plastic, paperless office, etc.

The institution provides disabled-friendly environment. We have special amenities such as screen reading software, scribes, ramps, lifts and special disabled friendly washrooms.

Defined policies for functions, code of conduct for teachers and students and spelt out roles and responsibilities for functionaries are evidences of ethical foundation of the College.

The College inculcates feeling of togetherness, patriotism, religious integration and communal harmony through celebrations of festivals, national, special days and birth days of great leaders and observing death anniversaries of national heroes.

Our institution has best practices in the form of Environment sustainability and green literacy program, technological advancements in teaching methods and training and placement drives.

The distinct feature of our college is the formation of a multi-faceted platform Vidya Bharati G.E.M.S. for the overall development of the students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	VIDYA BHARATI MAHAVIDYALAYA, AMRAVATI
Address	C. K. Naidu Road, Camp, Amravati, Maharashtra
City	Amravati
State	Maharashtra
Pin	444602
Website	www.vbmv.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	P. S. Yenkar	0721-2662740	9422870879	0721-2552012	vm126@sgbau.ac.in
IQAC / CIQA coordinator	R. M. Patil	0721-2563578	9421828666	0721-2552478	ranjana7385@rediffmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	05-06-1972

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Maharashtra	Sant Gadge Baba Amravati University	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	23-02-1982	[View Document](#)
12B of UGC	23-02-1982	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
AICTE	[View Document](#)	05-06-1995	300	

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	Yes
If yes, date of recognition?	01-01-2014
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	C. K. Naidu Road, Camp, Amravati, Maharashtra	Urban	7.33	29663.46

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	HSC	Marathi	2	2
UG	BA,Arts	36	HSC	Marathi	1	1
UG	BA,Arts	36	HSC	Marathi	3	3
UG	BA,Arts	36	HSC	Marathi	4	4
UG	BA,Arts	36	HSC	Marathi	4	4
UG	BA,Arts	36	HSC	Marathi	4	4
UG	BA,Arts	36	HSC	Marathi	9	9
UG	BA,Arts	36	HSC	Marathi	3	3
UG	BA,Arts	36	HSC	Marathi	9	9
UG	BA,Arts	36	HSC	Marathi	12	12
UG	BA,Arts	36	HSC	Marathi	19	19
UG	BA,Arts	36	HSC	Marathi	15	15
UG	BA,Arts	36	HSC	Marathi	2	2
UG	BA,Arts	36	HSC	Marathi	3	3
UG	BA,Arts	36	HSC	Marathi	2	2
UG	BA,Arts	36	HSC	Marathi	1	1
UG	BA,Arts	36	HSC	Marathi	5	5
UG	BA,Arts	36	HSC	Marathi	7	7
UG	BA,Arts	36	HSC	Marathi	10	10
UG	BCom,Commerce	36	HSC	English	120	118
UG	BCom,Commerce	36	HSC	English	120	120
UG	BTech,Science	48	HSC with Science	English	80	80
UG	BSc,Science	36	HSC with Science	English	76	76

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UG	BSc,Science	36	HSC with Science	English	34	34
UG	BSc,Science	36	HSC with Science	English	25	25
UG	BSc,Science	36	HSC with Science	English	26	26
UG	BSc,Science	36	HSC with Science	English	38	38
UG	BSc,Science	36	HSC with Science	English	25	25
UG	BVoc,Science	36	HSC with Science	English	50	20
UG	BSc,Science	36	HSC with Science	English	69	69
UG	BCA,Science	36	HSC with Science	English	120	115
UG	BSc,Science	36	HSC with Science	English	35	35
UG	BBA,Management	36	HSC	English	120	120
PG	MA,Arts	24	Any Bachelor Degree	English	80	32
PG	MCom,Commerce	24	Any Bachelor Degree	English	80	32
PG	MSc,Science	24	B.Sc. with Botany	English	30	30
PG	MSc,Science	24	B.Sc. with Mathematics	English	60	54
PG	MSc,Science	24	B.Sc. With Computer Science	English	60	24
PG	MSc,Science	24	B.Sc. with Physics	English	30	30
PG	Mtech,Science	24	B.Tech. Cosmetics	English	20	20

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PG	MSc,Science	24	B.Sc. With Zoology	English	30	30
PG	MSc,Science	24	B.Sc. with Chemistry	English	30	30
PG	MCA,Science	24	Any Graduate with Maths at HSC	English	60	20
PG	MBA,Management	24	Any Graduate	English	60	60
PG	MCM,Management	24	Any Graduate	English	60	33
PG	MIRPM,Management	24	Any Graduate	English	60	32
Doctoral (Ph.D)	PhD or DPhil,Arts	72	MA Psychology	English,Hindi,Marathi	12	6
Doctoral (Ph.D)	PhD or DPhil,Arts	72	MA English	English	10	2
Doctoral (Ph.D)	PhD or DPhil,Arts	72	MA Sociology	English,Hindi,Marathi	6	1
Doctoral (Ph.D)	PhD or DPhil,Commerce	72	M.Com.	English,Hindi,Marathi	6	4
Doctoral (Ph.D)	PhD or DPhil,Science	72	M.Sc. Physics	English	20	12
Doctoral (Ph.D)	PhD or DPhil,Science	72	M.Tech. Cosmetics	English	8	1
Doctoral (Ph.D)	PhD or DPhil,Science	72	M.Sc. Zoology	English	12	4
Doctoral (Ph.D)	PhD or DPhil,Science	72	M.Sc. Chemistry	English	24	10
Doctoral (Ph.D)	PhD or DPhil,Management	72	MBA	English	6	2

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				19				39
Recruited	0	0	0	0	13	6	0	19	13	1	0	14
Yet to Recruit				0				0				25
Sanctioned by the Management/Society or Other Authorized Bodies				0				4				56
Recruited	0	0	0	0	3	1	0	4	27	29	0	56
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				54
Recruited	34	0	0	34
Yet to Recruit				20
Sanctioned by the Management/Society or Other Authorized Bodies				10
Recruited	0	0	0	0
Yet to Recruit				10

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				22
Recruited	10	0	0	10
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	5	0	0	5
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	11	7	0	11	1	0	30
M.Phil.	0	0	0	1	0	0	1	0	0	2
PG	0	0	0	0	0	0	1	0	0	1

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	9	2	0	11
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	21	28	0	49

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	0	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	21	0	0	0	21
	Female	15	0	0	0	15
	Others	0	0	0	0	0
PG	Male	202	0	0	0	202
	Female	528	3	0	0	531
	Others	0	0	0	0	0
UG	Male	1075	3	0	0	1078
	Female	1555	1	0	0	1556
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	123	111	130	136
	Female	202	216	231	231
	Others	0	0	0	0
ST	Male	46	51	65	45
	Female	30	19	26	33
	Others	0	0	0	0
OBC	Male	274	206	199	137
	Female	411	479	486	548
	Others	0	0	0	0
General	Male	679	714	706	730
	Female	760	804	830	893
	Others	0	0	0	0
Others	Male	102	107	87	112
	Female	80	83	67	85
	Others	0	0	0	0
Total		2707	2790	2827	2950

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
396	355	355	355	355

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
55	49	49	49	49

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3403	2950	2827	2790	2707

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
858	650	650	650	681

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
944	887	874	861	804

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
93	86	88	93	92

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
118	109	100	103	102

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 39

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
157.7	183.4	124.56	130.05	117.35

4.3

Number of Computers

Response: 370

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The curriculum process is aligned with the vision and mission of the institution for encouraging participative, collaborative and experiential learning. The institution has prepared a strategic plan for ensuing three academic years to achieve expected targets and implement curriculum effectively.Besides, the institution has framed structured policy & proceedure by bringing out document on curriculum delivery. College prospectus uploaded on the website contains the detailed description of the programmes and courses run by the college. The Head of each department guides the faculty for the preparation of lesson plans for each course derived the entire course contents in short cycle units to uniform, engage and motivate the students. Then the stated program outcomes and course outcomes accessible through website helps the students in term of knowledge, skills, values and capabilities. For capacity and competence building, induction programs are conducted for the new faculty to make the curriculum delivery effective and outcome based. Each faculty member maintains a teaching diary to regulate the teaching plans. The institution has strong internal evaluative system which tests and assesses the comprehension of the students through unit test, home assignments, project work, classroom presentation, PPTs, seminars, group discussions and question answers in the class. This helps in evaluating the learning level of the students and accordingly remedial measures are taken through mentoring and other counseling mechanism to enable the students to perform better in the university examination. Each faculty member gives subject wise home assignment in each class. The assignments are evaluated and returned to the students. Best written assignments are discussed in the class so as to motivate the others. The in-house examination unit wise gives exposure to the students an opportunity to assess their knowledge and ability. The answer sheets are shown to them and the outcome is displayed on the notice boards.

The results are discussed in the departmental meetings. Experiential learning is an integral part of pedagogy. Guest lectures, expert talks, on line Ted-talks, documentaries, screening video and movies, workshop and special lectures are arranged to relate syllabi with real life situations and thereby learning process is made interesting. Each faculty member devotes a few lectures for discussion of previous years question papers of the university examinations. Bridging lectures are also conducted for entry year students.

Use of ICT tools in pedagogical system enables the students to learn the subject content from a multi-dimensional perspective. The college library has OPAC facility and ILMS software; readers have access to INFLIBNET and other e- resources. The library is fully automated with LIBSYS and LIBMAN software. The college has developed ICT based learning management system which the student and faculty can access with ease. In order to fulfill the gap between industry needs and academic delivery through traditional courses. Several add on/ certificate courses have been introduced to enhance the capabilities of the students. To accomplish the curriculum delivery effectively, the academic audit is carried out both internally and externally. By conducting the academic audit the attainment of the course and programme outcomes are ascertained.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

With the commencement of every academic year, the students are made aware of the continuous internal evaluation mechanism which includes academic calendar, University examination system, nature of question papers, marking scheme, various types of evaluation methods and the marking weightage to be given. Every academic year, the Academic Audit Committee prepares the schedule of internal evaluation and other allied activities. The schedule is circulated among the members of teaching faculty and the same is communicated to the students through college prospectus, notice board, and college website. In addition, concerned teachers make announcements in the classrooms before the proposed internal evaluation activity.

In addition, the college has established an Examination Committee to monitor smooth conduction of University Examinations and continuous internal evaluation at institutional level. The college follows standard procedure prescribed by Sant Gadge Baba Amravati University, Amravati, the affiliating university, to conduct the continuous internal evaluation of the learners. As per the rules of affiliating university, semester pattern is being followed at UG and PG level, which ensures continuous internal evaluation. Moreover, the university has prescribed Unit Tests, Assignments, Seminars, Open Book test, case study, Project work etc. for continuous internal evaluation. The schedule for Units Tests, Assignments, and other co-curricular activities for internal evaluation are given wide publicity through Prospectus and notices, as and when required, as well as through oral information, prior to unit tests. All the activities related to continuous internal evaluation are conducted as per the given schedule. The learner's performance in unit tests is conveyed and discussed with students. Some departments conduct additional activities like Mock Practical, Mock Viva-voce, in-house projects, and other appropriate activities to increase confidence of students and skills. The students, especially advanced learners, are engaged in group-discussions, quiz competitions, elocutions, and other co-curricular activities. Some departments like Computer Application, Management give high importance to case study for internal evaluations. Some departments like Botany, Zoology organized field visits as a part of continuous evaluation of the learners. Before university examination for theory, examinations are conducted for Practical of UG and PG programs, which comprise the appointment of external examiner by the affiliating university to ensure fair evaluations. The college follows the standard procedure prescribed by the affiliating university to conduct the theory and practical examinations. Date, time, question papers and answer sheets are provided by Sant Gadge Baba Amravati University, Amravati. The college Examination Committee follows the date of academic calendar for conduction of term end and internal assessment as well as dates by which the marks need to be submitted to the university online and offline. The IQAC ensures the strict implementation of the Academic Calendar by monitoring activities and implementing gaps are reviewed periodically. Thus an effort is always made to adhere to the academic calendar.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 80

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 44

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 138

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2018-19	2017-18	2016-17	2015-16	2014-15
20	29	27	23	39

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 33

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1123	1055	958	838	875

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institution takes continuous efforts as integrating cross cutting issues to be an integral part of the curriculum to achieve holistic development of the students to create a positive vibration on their study and

societal commitment. The institution offers courses that integrate cross cutting issues as a part of curriculum prescribed by University. As a supplement of the endeavors the institution also organizes various activities like seminars, invited talks, workshops, awareness programmes. The institution endeavors to make the students aware and sensible towards social and environmental issues.

To achieve this

1. The college offers courses relevant to Professional Ethics, Gender, Human Values and Environment Sustainability.
2. Eco-consciousness and sustainability has been taken of as the focal concept of the institution from 2016 onwards by establishing the Enviro Club.
3. Add on /Certificate courses on variety of topics are conducted.
4. Projects, study tours, assignments, other extension and outreach activities are designed to inculcate values among the students.

Professional Ethics

The institution has brought out the code of conduct and ethics along with a policy document to check the professional behavior and malpractices and plagiarism in research. The disciple committee keeps vigilance in regards to misconduct and prevention to sexual harassment. The policy accidence integrity forms an integral part of the code of conduct. An oath against corruption is also ministered to both the students and staff.

Gender

The institutional plays very pivotal role to promote the issue of Gender sensitization by conducting various activities through Pratibha Women Study Center, NSS,NCC and Social Outreach Enabling Centre, Vidya Bharati GEMS and Departments programme like rallies street shows, self-defense training, workshops, experts talks etc. are organizedon regular basis in the institution and even in the neighborhood community.. Every possible course is being taken to address gender issues while preparing/restructuring /redesigning the curriculum of various programme by being the part of Board of studies and Academic Council of university.

Human Values

The institution has taken several steps to create the sensitivity for human values among the learners. Persons of high eminence are invited to deliver talks on human values. A Certificate Course on Human Values is also being conducted every year. The workshops and seminars are organized on personality development and character building for the students and staff efforts are also being made by observing birth and death anniversaries of the national heroes, by celebrating events like teachers' day and national festivals.

Environment and Sustainability

The institution has shown its keen concern over environmental issues; biodiversity and sustainability of every living being the Enviro Club, NSS and NCC are always conducting different activities related to environmental issues. Enviro Club gets every stake holder involved through seminars, rallies and workshops. The college observes fourth Saturday of each month as no vehicle day to maintain pollution

free campus. Students and staff are made to commute to the college through public transport to make the last Saturday as Green Day the Enviro club organizes surveys and campaign against the issues of plastic and ploythene.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.59

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
13	13	13	13	13

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 19.34

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 658

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1.Feedback collected, analysed and action taken and feedback available on website
2.Feedback collected, analysed and action has been taken
3.Feedback collected and analysed
4.Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 90.01

2.1.1.1 **Number of students admitted year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1439	1189	1142	1109	1149

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1650	1250	1250	1250	1311

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 74.96

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
608	532	491	464	512

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

After admissions, the college follows a proficient procedure to assess the requirements of learners from diverse background and learning capacities.

Assessment:

Learner's Aptitude Test (LAT) is conducted by the college for entry year students. Besides, their academic level is assessed on the basis of qualifying examination, performance in unit tests, participation in various co-curricular activities conducted by the departments and various fora and subject societies, responsiveness in classroom teaching-learning, responses from functional mentor-mentee system, and learning pace. After categorization into slow and advanced, different need-based activities are executed.

For advanced learners:

The college makes due efforts to bring excel from advanced learners. The following activities are conducted for advanced learners by the college:

- The learning abilities of advanced learners are improved by providing additional certificate courses, seminar participation, group discussions, coaching for competitive exams, state level elocution competition, Quiz, Debate and other competitions of university, state, and national level.
- Higher order thinking is inculcated in advanced learners through enrichment programs like expert talks, interactions with the subject experts, group discussions, Handling advanced instruments, programs on current topics, etc.
- The analytical approach of advanced learners is fostered through tasks like field trips, industrial and academic visits, etc.
- Additional support through provision of membership for 'Vidya Niketan Study Center, Amravati' to allow access to a good number of useful books and study material to prepare for various types of examinations such as NET/SET/ GATE/ UPSC/GRE, etc.
- They are encouraged to participate in special activities like GEMS trade fair to develop entrepreneurship skills, annual social gathering Josh, interactions with alumni to acquire required skills for job, etc.
- Their communication abilities are upgraded using efficient use of Language lab and a good number of training programs on personality development, communication and IT skills development, etc. for better training and placement.
- The college provides them high internet facility through Lease line, various online resources and Video lectures to make teaching-learning process more effective.

After organizing above programs for advanced learners, they have shown consistent performance in university examinations, augmented interests in advanced topics in the subject, better awareness about recent developments in the subject, and enhanced interactions with teachers to gain more subject knowledge.

For slow learners:

The college provides following support to slow learners:

* Remedial coaching: These classes are conducted for students in addition to regular classes. These are aimed to provide additional support to them to augment their academic performance.
* Study Material (Handwritten/Printed): Teachers provide additional study material in the form of handwritten notes, power point presentations and printed notes to slow learners to prepare for the university examination.
* Question Bank and Question paper solving (Rubrics): Teachers make available question bank and also guide to solve the previous examination question papers of university to enhance their performance in university examination.

After providing remedial coaching, study material, Rubrics, bridge course, etc. slow learners have shown good interests in learning and as a result of this many students have successfully passed with relatively better performance in university examination.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 37:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The curricular planning, delivery and other teaching methodologies and activities in the college ensure experiential and participative learning. The college adopts a multi-dimensional approach towards learning by integrating the conventional learning with the innovative pedagogy laced with digitalization by making use of ICT enabled teaching using smart interactive boards and strong Learning management System, using web resources and power point presentations, thereby helping the students to overcome their barriers and have better learning. Other activities include Tests, Home Assignments, educational excursions, visit to academic institutions, research and Science centres, industry, historical places, rehabilitation centers, NGOs, etc. Role plays and Group Discussions etc. state of the art laboratories in the subjects of science and

Computer, Language Lab for language competency and communication skills, Commerce Lab, Computer hardware and Maintenance enable the students to get a first-hand experience as well as practical knowledge of the subject. Experiential learning is also gained by the students through the distinct initiative of SOEC, Trade Fair, Paper bag making, and idol making workshops and hands on training. Students here learn many activities beyond the classroom which take place via clubs, fora and committees which provide exposure to the students. Thus, help them in navigating through life's challenges and carving their personalities. Activities like classroom seminars, GDPIs, inter-collegiate competitions (Science Exhibition, fairs, cultural events, elocutions, debates, quiz, skits, poetry recitation, poster competitions, Rangoli) Banking training, important days celebrations, rallies, national and international conferences, guest lectures, workshops, field trips, projects, industrial visits, internships are in place to bridge the gap between theory and practice so that the students are aware of the latest developments and ready to cope up with the market demands. The inter-university presentation competitions, organized annually, involve and motivate the students to leverage IT facilities and also make teaching- learning enjoyable and participative.

The teachers not only teach and demonstrate but also inspire the students by promoting competitive and participative learning. The faculty adopts myriad of ways to involve the students in the teaching learning process. The Class-assignment is among the most effective method to explore the individual's potential and provides ample scope for mutual learning. The feedback mechanism makes them aware about their shortcomings. This motivates them to work on their flaws and learn from each other. Such students who perform very well in these assignments are given the task of presenting their work through Power Point Presentation. This exercise develops a spirit of cooperative and participative learning.

The post-graduate students and research scholars enrolled with the institution are provided with problem oriented projects or research work by the respective supervisors and the project supervisors. Thereafter, the research scholars carry out the analyses of the problems and make efforts to find out plausible solutions.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The institution has always aimed to encourage involvement of innovation, creative and novel pedagogical techniques and tools to bestow various skills in the learners and making the teaching-learning more student-centric. Therefore, facilitators use ICT enabled devices, e-learning resources, online classrooms, and online video lectures for effective and student-centric teaching and learning. Consequently, the college has established e-Classrooms with adequate infrastructure and facilities to boost ICT enabled teaching-learning methods for learners. The teachers as well as learners are not only encouraged to use regularly but familiarized and trained periodically also with new ICT tools.

The college transformed some of the classrooms, located in different buildings within the campus, to e-Classrooms by installing ICT tools like interactive projectors, internet connectivity through LAN and Wi-

fi, computers, white boards, acoustic/audio system, etc. The learners are familiarized with free and useful e-resources like Google Classrooms, etc. to enhance connectivity between the learners and teachers – inside and outside the college.

The following strategies, facilities and pedagogical techniques have been implemented for the effective use of ICT tools in teaching-learning:

- The institution promotes the teaching-learning process by effective use of PPT's, LCD projectors, interactive projectors and modern instruments/equipments in the laboratories.
- The college provides computers/laptops, high speed internet connectivity, campus Wi-Fi facility, and other ICT facilities for effective teaching-learning to the learners and teachers.
- The college has established functional ICT enabled e- classrooms with adequate facilities. These e-classrooms are regularly used by the teaching faculty.
- The college has established language lab and installed 'Words Worth' software for enhancing and enriching English language competencies among the students.
- The college has established an 'IT Proficiency Cell' to train the students, the teaching and the non-teaching staff to use ICT tools in a smart and easeful manner. The cell periodically organized a good number of workshops on familiarization, customary and expertise usage and handling the issues related to ICT tools.
- Teachers use a variety of softwares such as MS Office, Paint, etc. to prepare quality material for teaching-learning.
- Most of the faculty members are using Google classrooms for academic purposes through which they share study materials to the respective students. It also helps to save time, simplifies distribution of study material, assignments, unit tests, communicate and stay connected. The students share their doubts and queries using Google classroom.
- The A.V. Theatres are well equipped with ICT facilities like computers, internet, wi-fi connectivity, audio system, etc. to enable ICT based teaching-learning.

The use of ICT techniques in teaching-learning has made teaching-learning process vibrant, natural, student-centric and live. Further, the use of ICT techniques in teaching-learning has a very positive impact on the learner's learning abilities, as well. It is observed that students reflect in a very positive manner towards work and education when they are using computers to complete tasks given to them, encouraging and motivating them to gain knowledge and skills. Students who used ICT tools have an increased self-confidence and better understanding of the subjects of interest as well as skills.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 37:1

2.3.3.1 Number of mentors

Response: 93

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 85.24

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 43.85

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
41	38	42	40	37

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<u>View Document</u>
Any additional information	<u>View Document</u>

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 11.97

2.4.3.1 **Total experience of full-time teachers**

Response: 1113

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<u>View Document</u>
Any additional information	<u>View Document</u>

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The primary focus of the institution is on strengthening teaching-learning process through rigorous assessment and evaluation. For this purpose, the college has provided guidelines for the faculty to ensure transparency and robustness as far as frequency and mode are concerned.

The IQAC takes a number of initiatives for making internal assessment transparent, effective and efficient with the involvement of the faculty and the students. Students are given opportunities in different modes to show and test their learning levels. The internal assessment is made on the bases of seminar presentation, class participation, home assignments, attendance, GD and PI, surprise tests, and unit tests, etc. The schedule of class tests, home assignments is made known to the students well in advance through notices and the Academic Calendar. Besides, routine class tests and assignments, surprise tests are also conducted by the concerned faculty to gauge the comprehension level of the students. Students, who underperform in the tests or are absent, are counseled by the mentors and the HOD concerned and if necessary, parents are also informed telephonically or during the visits to the houses of the mentees. This practice improves students' concentration on studies in the class. In order to train the entry year students for the university examinations, we conduct in house examination on the pattern of university examinations. It has been very fruitful and resulted into significant improvements in their performance and helped to clear the apprehensions.

There is Examination Committee and the question papers are set strictly as per the university examination pattern. The internal exams are conducted in a centralized manner by the examination committee. The question papers are prepared, collected, sorted, and kept under control of the committee. The schedule for the Internal Examination is displayed well in advance. The exams are conducted in the manner of university examinations with invigilation by teachers of all departments. Actions against those who commit malpractices are taken. Thus robustness in internal assessment at college level is maintained. The evaluated answer books are distributed to the students individually pointing out the fallacies and pitfalls within a time period after the examination. The consolidated internal assessment scores are displayed on the notice board for total transparency. Students' grievances are taken care of and redressed in a timely manner. Grievances redressed are displayed on the notice boards and conveyed to the students concerned. Students are allowed to appear for re-test if they need performance improvement. The performance levels of the slow learners and advanced learners are particularly evaluated to know the impact of special classes. Students remaining absent in any examination related to internal assessment have to submit reasons supported by documentary proof. The class assignments and unit tests are given twice in a year as per dates mentioned in the academic calendar. The performance in class assignments, participation and performance of students in class seminars, departmental activities and in group tasks conducted during the teaching and learning process are recorded by the faculty for consideration while awarding internal assessment at the end.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The process of conduct of university examination and revaluation of answer sheets is governed by the affiliating University Ordinances and Statutes. The Principal, with the assistance of College Examination Committee (CEC) and Officer In-charge of the Examination, carryout timely and effective implementation of the evaluation reforms and ensures the smooth and transparent conduct of University examinations and internal assessments. The CEC meets regularly for objective and effective redressal of the grievances of the students regarding evaluation.

The following mechanism is observed for the Grievance Redressal in evaluation:

Grievances related to university examination:

- For grievance regarding marks in the paper, the college collects complaints from the students and forwards to the University. Students get photocopies of the answer books of the concerned paper. After studying answer books, students can apply for verification and revaluation of answer books. The college forwards his/her application to the university. The result of revaluation is declared by the university within 30 days of the application.

- For errors regarding students' attendance in the examination, the college promptly sends the duly certified attendance sheet to assist in locating marks to the University for correcting discrepancies.
- The grievances related to problem in submission of online examination forms and queries related to mistakes in hall tickets, and mark sheets regarding name, course name, programme name are resolved promptly by the college examination officer by communicating it to the university.
- Grievances related to the question paper are reported to the university by the CEO and the decision of the university is conveyed to the student immediately.

Grievances related to college examination:

The entire grievances are sorted out immediately by the CEC as per the rules and regulations of the affiliating university. The grievances related to this are resolved as:

1. Students have to approach CEO.
2. Students have to submit application to CEO.
3. CEO will consult with respective heads of the departments and the teachers.
4. After seeking the opinions of the HOD and teacher concerned, the student will be informed.
5. The process is completely transparent and completed in a stipulated time.

Grievances related to CIE:

The concerned Head deals with mistakes related to attendance, internal assessment of the students promptly. All internal examinations are conducted adhering to the norms and regulations of the university.

The students are given opportunities to get their grievances redressed related to CIE through their departmental head and counseling is also made by the established Cell. The Head can intervene and seek opinion of another course teacher. The grievances are resolved by showing his/her performance in the answer book or it is reassessed by the faculty in presence of the aggrieved student. Any corrections in the total of marks or in assessment of answer books are identified, it get modified immediately by the faculty members.

Whatever grievances related to the evaluation are reported in the past are sorted out with all transparency and credibility of the system adopted by the college.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The institution gives a prodigious importance to provide outcome based education to learners to inculcate various skills, values, aptitudes and competencies like critical thinking, problem solving ability, in-depth knowledge, experiential learning, life-long learning, a few to mention. To achieve these goals, the institution realizes the importance of learning outcome (PO, PSO and CO).

Since the institution is an affiliated college, it follows the syllabus for a course as well as the teaching-learning and evaluation mechanism prescribed by the affiliating university. Consequently, the college has verbalized the requisite learning outcomes for the various programs and courses offered at under-graduate and post-graduate level using the syllabus prescribed by the affiliating university. While preparing these learning outcomes, the college makes efforts to prepare useful and learner centric learning outcomes to cover different aspects of quality teaching-learning like experiential learning, skill development and critical thinking, and analysis.

With the commencement of each session, the Heads of various departments along with the teaching faculty of their respective department consider the syllabi prescribed by the affiliating university to prepare the learning outcomes. Therefore, they conduct a department level meeting encompassing all the faculty members to discuss and finalize the learning outcomes for the subject for concerned programs and courses offered by the department. In addition, the feedback received from alumni is also considered while preparing the learning outcomes. If the affiliating university incorporates any changes in the syllabi, the same are given due importance to change the respective learning outcomes for particular program or course. This ensures periodic changes in learning outcomes, as and when required, familiarization and understanding of learning outcomes.

The learning outcomes are then given wide publicity by incorporating in college website, and display on notice board. The stated learning outcomes for all courses/programmes offered at UG and PG are present in the institutional website. Further, an induction program is conducted for entry year students by the college wherein Principal, IQAC coordinator, senior faculty members share the learning outcomes with students. In addition, learning outcomes of all the programs are available in the concern departments and college library for the teachers and the students. Moreover, the faculty members share these learning outcomes through various platforms as and when required. Apart from this, teachers also share the learning outcomes during their visits to student's home under mentor-mentee scheme.

The expected learning outcomes are used as reference points to accomplish curriculum planning and development, and in the design, delivery and review of academic programmes for the whole year. They also provide general guidance for articulating the essential measures to be taken to make the teaching-learning to be more learner centric and assessment of student learning levels by different techniques and approaches. This has contributed to good amount in inculcation of desired skills, values, aptitudes and competencies in learners and toward augmenting the overall academic standards of college.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Merely stating, displaying and communicating the Programme Outcomes and Course Outcomes, will not suffice the purpose unless there is a strong and structured mechanism for evaluating the attainment of them as it provides a yardstick to measure as to what extent the institution has succeeded in accomplishing its goals in consonance with its vision and mission. The IQAC has prepared an effective and proper mechanism for the attainment of POs and COs duly approved by the Governing Body. The attainment is ensured by proper curriculum delivery adorned with other activities for the holistic development of the students. The College is a multi-faculty institution which runs a good number of co-curricular, extra-curricular and extension activities to achieve the verbalized learning outcomes (PO, PSO and CO) of various programs available in different departments at under-graduate and post-graduate level. The programme outcomes and course outcomes of the relevant programme are assessed through direct and indirect evaluation process.

Assessment tools: The external assessment by the university in the end semester examinations has got 80% weightage. Indirect assessment, which has a weightage of 20%, involves following method: Unit Tests, Tutorials, Quiz, Assignments, and seminars are the indirect assessment tools. For Laboratory courses, the additional tools used are; attendance, involvement, understanding, oral, journal writing and timely submission, team work. Every unit-test question, quiz and laboratory performance and project is executed to fulfill COs. Assignments and unit-test questions are also designed accordingly. The Indirect Method of assessment also involves collection of the feedback from the outgoing students in the form of a questionnaire that provides inputs on curricula and delivery like-

- Enrolment year and name of programme
- Availability of course information through website and information brochure
- Programme Outcomes and Course Outcomes displayed on college website
- Reading the outcomes of the programme before taking admission
- Programme Outcomes relevant to your academic and professional goals
- Satisfaction with the quality of courses and curriculum delivery offered
- Immediate plans after graduation.
- The education from this college prepared and helped you in getting a job
- Recommending this programme to other students
- Rating overall quality of learning experience in this college
- Recommendations to improve the programme

Similarly, feedback on another questionnaire on programme outcomes is collected at the end of the course. This feedback serves as the genuine opinion of the students and the direct method and indirect method taken together further contributes for the POs and Cos attainment.

The college, therefore, monitors and ensures the attainment in terms of the feedback collected from the students.

Advantages

The suggestions and recommendations in the feedback via questionnaire as received from the students and

the results of data analysis are discussed and corrective measures are taken towards the improvement and attainment of respective programme outcomes and course outcomes.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 71.95

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
674	648	651	634	540

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
944	887	874	861	804

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.49

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 9.8

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
1.948	2.466	2.466	2.466	0.45

File Description	Document
List of endowments / projects with details of grants	[View Document]
e-copies of the grant award letters for sponsored research projects / endowments	[View Document]
Any additional information	[View Document]

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 27.96

3.1.2.1 **Number of teachers recognized as research guides**

Response: 26

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 8.42

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	4

3.1.3.2 **Number of departments offering academic programes**

2018-19	2017-18	2016-17	2015-16	2014-15
19	19	19	19	19

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Any additional information	[View Document](#)
Paste link to funding agency website	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Vision:

To contribute to the economic development of the country by stimulating, supporting, and creating an ecosystem for channelizing and nurturing the innovative ideas from students.

Entrepreneurship is increasingly recognized as an important driver of economic growth of a country. Even Govt. of India has recognized the importance of entrepreneurship and has introduced programs like "Make in India" & "Start-up India".

With the same objective in mind VBMV's EDIC, aims to foster entrepreneurship and develop a culture of taking entrepreneurship as a career option amongst the students. The cell takes care to imbibe the innovation, entrepreneurial skills and overall personality development among the students. The Institute encourages the students to consider self-employment as a career option, providing necessary training in Entrepreneurship.

Objectives

1. Inculcating a culture of innovation and an entrepreneurial spirit on the campus, through various activities and campaigns.
2. Creating a strong foundation of academic learning in the field of entrepreneurship not only to acquaint students with concepts but also with the application of the same.
3. To conduct workshops, conferences and seminars for entrepreneurs
4. To assess training needs of different departments in industrial development sector and develop the capacities of their students.
5. To disseminate information regarding promotion and development of entrepreneurship

Key Initiatives

1. The institute has recognized nine research centers for Ph.D. degree in various disciplines, where research scholars come with their innovative ideas.
2. Department of electronics has conducted training program on mobile repairing. The outcome of the event was that 2 of their students have set up their own mobile repairing shops at their home town.
3. Department of Zoology has conducted workshop on vermicomposting which helped students understand the process that the waste at their homes can be decomposed to prepare manure for plants.
4. Department of Chemistry conducted a workshop on Amla Candy making which helped the student understand the Candy making process and the business prospects with it.
5. Department of Computer Application has conducted a training program on Android Projects through which the students are acquainted the knowledge of Android technology and business opportunities in the market.
6. The institute to increase the students' business acumen organizes every year 'Trade Fair' under GEMS which gives student an opportunity to carry a business activity so that they can showcase their entrepreneurial skills wherein they setup stalls of various food items, games, handmade items, etc. All the food items to be sold are prepared by students only so that they imbibe their skills and incline towards business. Students are motivated for the innovation, entrepreneurial skills and overall personality development.

Outcome

One of our students, Mr. Prathamesh Nikam a student of BSc final of Industrial Chemistry is incubated in our EDIC. He is running his own Business Development Consultancy having his website https://www.intel; https://www.intellectualaspire.com/lectualaspire.com/. The consultancy include following services like, web development, social page management, business development consultancy, strategies and planning, patent and trademark registration. During the pandemic he is launching his new product for sanitization of currency notes.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property

Rights (IPR) and entrepreneurship during the last five years

Response: 8

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	1	1

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2.46

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 64

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 26

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 2.15

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five**

years.

2018-19	2017-18	2016-17	2015-16	2014-15
93	33	11	18	39

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.46

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
16	10	06	03	07

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college organizes various extension activities in thrust areas for students to sensitize and encourage them to work for social change and thereby make their salubrious development.For holistic development of the students, it is necessary to guide them well to embark on journey to recognize and connect with the under-privileged to identify their challenges and fulfill their needs. They are made aware of various social issues to get motivated and inspired to work for the society.

Through Clubs and Societies (likeVidyaBharati GEMS, Social Outreach and Enabling Center, Pratibha Women's Studies Center, Enviro Club, NSS, and NCC) in tune with the NGOs & Hospitals, the students undertake community welfare activities. It includesBlood Donation Camps, Road Safety & Traffic Rules, AIDS Awareness, Health and Hygiene, Cleanliness Awareness, Health Check-up Camps, Water and Energy Conservation, Solid, Liquid and E-Waste Management, Pulse-Polio Campaign, *BetiBachao-BetiPadhao*, Female Feticide, Disaster Management, Celebration of Important Days and National Festivals, Paper Bags Making to stop use of polythene bags, helping in the slums, visit to Blind School, Rehabilitation Centers, Old Age Homes and Orphanage, educating people about dreaded diseases and important issues through various street plays, rallies, poster making, camps and motivating lectures and outreach programmes with assistance of various clubs, subject societies and cells. Other drives on self-defense, community policing, instill the student community with a sense of confidence, self-reliance and emancipation. The students of various departments under the leadership of Student Council collect funds at their own and in the form of different commodities of daily use, groceries and gift hampers distribute to the needy in the rehabilitation centres, old age homes, hospitals, blind schools and orphanages, etc.

The college has adopted the village Karla under the NSS Unit for conductingoutreach programmeson various social awareness issues. The NSS volunteers and the NCC cadets of the college extend their services to keep vigils and assist the local regulatory authorities during the Ganesh Festival and the NavaratriMahotsavato maintain discipline and to manage thewaste littering in the premises of Lord Ganesha&MaaDurga where are situated. The volunteers collect the garbage of garlands, flowers and other decorative material offered by the devotees.They segregate it as solid and liquid waste with the support of local governments.

Through **PWSC** gender sensitization programmes, Rubella vaccination and Hemoglobin testing program, financial independence to women, awareness on women atrocities, cyber-crimes and communal harmony etc. are conducted.**The Enviro Club** is very active forum, sensitizes on ecological concerns, environment and sustainability, biodiversity, carbon neutrality, green practices, use of bicycles and public transportation, rain water harvesting, water recycling and observe *no vehicle day* to develop sense of social responsibility among the students.

Impact on the Community:

- Gender Sensitivity & Women Empowerment
- Up-liftment of under-privileged of society
- Green Literacy Awareness among the masses
- Sense of Waste Management
- Health Awareness

Impact on the Students:

- Holistic Development
- Spread of Social Responsibility
- Environmental Awareness
- Work as a team and responsiveness

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)
e-copy of the award letters	[View Document](#)
Any additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 44

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
07	16	08	07	06

File Description	Document
Reports of the event organized	[View Document]
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document]
Any additional information	[View Document]

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 10.56

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
332	347	300	340	229

File Description	Document
Report of the event	[View Document]
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document]
Any additional information	[View Document]

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 37

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
14	03	06	07	07

File Description	Document
e-copies of related Document	[View Document](#)
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)
Any additional information	[View Document](#)

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 13

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
08	01	01	01	02

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	[View Document](#)
Any additional information	[View Document](#)

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Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Institution has adequate infrastructure and physical facilities for teaching-learning as per the University norms. Taking into consideration present needs and future perspective, the campus infrastructure is continuously increasing and updated. The teaching-learning facilities are developed in consultation with architecture. They are designed for effective and efficient conduct of the educational programs with a philosophy of optimum utilization for every constituent of the Institution viz. students, teachers and staff. The campus has state of the art teaching-learning facilities including sufficient number of classrooms, laboratories, ICT facilities, library, seminar hall, conference hall, ICT enabled class rooms, smart class rooms etc. The campus comprises of three wings-Main Building, Building for Self Financing Courses and Department of Cosmetic Technology. P.G. courses under humanities, Commerce and Management Studies run in morning shift and rest of the U.G. and P.G. courses are conducted in noon shift. The Institution has recently been adored for its quality infrastructure and quality educational programmes by Beginup Research Intelligence Private Limited, Bangaluru.

Classrooms: The campus has sufficient number of class rooms with quality infrastructure. As a quality mark the college has developed sufficient number of ICT and Smart Class Rooms. The Conference room and seminar halls are quite spacious, supported with air conditioned and equipped with ICT facilities.

Laboratories: All laboratories are spacious with user friendly infrastructure. The laboratories are well equipped with all necessary and advanced equipments. Some equipments are computer assisted with scale measurement. The P.G. laboratories are equipped with instrumentation facilities so as to strengthen research culture among students and teachers. Every laboratory is equipped with wall/ceiling mounted projectors. The Psychology laboratory has a good collection of psychometric tests. The Renate Digital laboratory (language laboratory) is made into WORDS WORTH software based laboratory.

Computing equipments: There are sufficient numbers of computers in each Department. The computer laboratories are comprised with advance computing systems with legal softwares. Batch-wise student-computer ratio is almost 1:1

Library: The central library has a good treasure of text books, reference books, magazine and research journals. Library is fully automated with softwares like LIBMAN and LIBSYS. The library is rich enough with specious reading room, reference section, students' access centre, the media centre, reprographic section and a separate place for research supervisors. The self financing wing has an extended library with sufficient number of books. The library remains open from 7.20 a.m. to 6.20 p.m. whereas the reading room remains open for extended time up to 9.00 p.m. On demand of students 'Vidya Niketan Study Centre' has been established with an objective to make the students able to prepare for competitive examinations. This centre remains open even for off campus students. The center remains open from 7.00 a.m. to 11.00 p. m.

Table 4.1.1 Infrastructure and physical facilities

Facilities	Quantity
Land area	7.33 Acres
Academic Blocks	3
Class rooms	24
ICT Class rooms	13
Smart Classrooms	2
Seminar hall with ICT facilities	2
Laboratories	30
Computing equipments	445
Library	2
Internet (Lease Line)	100 MBPS
Girls Hostel	2

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Institution has developed adequate and sufficient facilities for cultural activities, sports, games, gymnasium and yoga. The sports complex is an ideal complex in the jurisdiction of affiliating University. The Department of sports has produced highest number of color holders (21.24% in last five years) in the area of University. Our students have proved their potential at state, national and international levels.

The sports complex includes facilities for indoor and outdoor games, yoga hall and the gymnasium for mental and physical fitness. Hall for performing arts, parking lots, street lights, spectator Gallery and a spacious ground with turf are available in the campus.

A) Facilities for cultural activities

Hall for Performing Arts: 195.31 sqm. (Year of establishment: 1995)

The Vidya Bharati GEMS (General Event Management Society) provides a platform to the students to develop inner potentialities participating in various events including drama, skit, mime, dance, singing, entrepreneurship and a sense of social service. Every year Trade Fair, the NGO visits, Annual Social gathering- the JOSH and sports carnival have been organized. In order to make rehearsals, adequate space will all required facilities including collar mics, acoustics, musical instruments, choreographers, trainers and directors have been made available for the student participants. The A.V. theatres are equipped with all necessary requirements including modern acoustics.

User rate: Around 20% students get exposed to trials and audition tests. On the basis of qualitative performance necessary number of students gets selected for participation in various competitions during

youth festival at Zonal, State and National level.

B) Facilities for games and sports (Indoor and outdoor)

Department of Physical Education

Year of Establishment: 1972

Area of the Department: 48.19 Sqm.

1. Area of the play ground: 5665 Sqm.
2. Area of indoor games: 413.87 Sqm.
3. Major equipments: Cricket balling machine, T.T. Robot and Treadmill machine.
4. List of indoor and outdoor games

Indoor	Outdoor
Table Tennis	Cricket
Weight lifting	Volleyball
Boxing	Handball
Taekwondo	Hockey
Fencing	Rope Mallakhamb
Badminton	Swimming
Chess	Cross country
Judo	Football
	Kho-Kho
	Archery
	Basketball
	Kabaddi
	Athletics
	Baseball
	Softball
	Lawn Tennis
	Ball Badminton

5) User Rate:

Year	2014-15	2015-16	2016-17	2017-18	2018-19
Students participation in games and sports	308	337	333	272	339
Out comes (Color holders)	28	28	35	31	34

C) Gymnasium

Year of Establishment: 1993

1. **Area:** **242.33** Sqm.
2. **Facilities:** Calf raises, Leg Press, Power cage, Leg extension, Shoulder press, Decline bench, Abs machine, Dual gripper, pulldown machine, Pec fly, Back extension, Tricep dips machine, Lat pulldown, Mid row, Multiple function machine, Treadmill, Elliptical, Dumbells and plates.
3. .

Year	2014-15	2015-16	2016-17	2017-18	2018-19
User Rate	41	39	43	33	53

D) Facilities for Yoga: (Year of establishment: 1995)

Area: 242.33 Sqm.

Facilities: Sprawling playfield and a precious yoga and meditation hall hall with all necessary facilities is available in Sports Complex Wing. Dr. V. V. Parate, a disciple of Yoga guru Swami Shri Ramdev and Dr. Mithilesh Mourya looks after yoga activities.

User Rate:

Year	2014-15	2015-16	2016-17	2017-18	2018-19
User Rate	114	294	400	377	437

File Description	Document
Upload any additional information	[View Document]
Paste link for additional information	[View Document]

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 43.59

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 17

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document]
Upload any additional information	[View Document]
Paste link for additional information	[View Document]

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 81.21

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
173.3	67.9	303	4	15

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library in the college is automated by using LIBSYS (ILMS) and LIB-MAN. LSEase is flexible to run on any operating system. It is package bundled with basic library management modules giving our prospects in low cost high value proposition. Base on Clint-Server architecture, it gives users a bland technology advantage. The web based search facility for bibliography search is fast even for large data bases.

The ILMS Software consists of modules such as Acquisition, Cataloguing Circulation, WEB-OPAC and Report. The software is having with additional feature such as online message, E-mail & Digital library.

Sr. No.	Physical Description	Remark	
1	Name of the ILM software	LIBSYS (LSEase)+LIB-MAN	
2	Nature of Automation	Fully Automated	
3	Version	Latest version 1.0	
4	Year of Automation	1999	
5	Update LIBSYS Software	2007-2020 Feb	
6	AMC Software	LIBSYS(Rs. 35,250/-) LIB-MAN(Rs.12,000/-)	

Computers available with the library

Sr. No.	Particulars of Work	Number of Computer	
1	Library OPAC	01 for students/user	
2	Circulation of Book	02Libsys +02 Lib-Man	
3	Library Administrative work	02 Libsys + 01Lib-Man+ 02 Server	
4	Network Resource Center for using data base	16 (Internet) + 03(Internet)	
	Total PC -21	**21+06=27**	

Library automation starts with the adoption of library management software in the library. Its key functions are acquisition, cataloging, circulation, serials, control and reference service. LSEase is the most advanced Integrated Library Management System in use today by the Institution. It is a viable, scalable solution for libraries of all kinds. LIBSYS is built on this foundation with its advanced feature set.

The OPAC page, being the gateway to library collection, shows the kind of knowledge available in the Institution.

Our library is maintained by LIBSYS (ILMS) and LIB-MAN and implements all the standard features enabled our users and administrators to access the resources in friendly manner. Some of the features being enjoyed 1) OPAC 2) Cataloging 3) Circulation 4) Serials 5) Acquisition 6) Reports

Modules of LIBSYS

1. LIBSYS OPAC Module: LIBSYS OPAC Module is a full functioned Online Public Access Catalog (OPAC) and users can carry out searches starting from ten fields (Key word, Subject, Title, Class, Barcode, Author, Publisher etc.)
2. Cataloging Module: LIBSYS Cataloging Module maintains online search, catalogue cards, and reports of records and the books stock verification.
3. Acquisition Module : LIBSYS Acquisition Module provides a full functioned for new title enters for order of new records, receiving of records, new invoice processing, records keeping, and reports of accession register.
4. Circulation Module: It creates the new library members and renewals of old members, issue and returns of books, reservation of book, creation of new barrower tickets and reminder of due date of issue records.
5. Serials Module: LIBSYS Serials Module creates new records of journals, back volume and enter new titles, orders the titles and received the new titles then invoicing and create the records of journal.
6. Reports: In this feature the software enables to get readymade reports/details of its functions and operations which enable the library administration to govern effectively and smoothly.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

    1. e-journals
    2. e-ShodhSindhu
    3. Shodhganga Membership
    4. e-books
    5. Databases
    6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 12.09

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
11.05	7.90	7.76	14.67	19.09

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 17.85

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 624

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

After 2nd cycle (NAAC) in the Institution there has been a paradigm shift in technologies and teaching aids i.e. Black board to Green board, White board to wifi enabled smart interactive board, print material to e-books and other online resources. The college has updated its IT infrastructure to cater the needs of the students ensuing effective and outcome based teaching-learning. The IQAC take feedback periodically from the system administrators of the college on the existing IT facilities, quality of services and requirements so as to meet future needs. After the review, necessary actions are recommended to the college administration. The college has been consistently making efforts to improve upon IT infrastructure and facilities as per recommendations.

The smart/white boards have been connected with the internet via wifi/LAN so that the faculty can access internet during teaching for deeper and wider knowledge. The whole campus is on wi-fi connectivity with the lease line having 100 MBPS speed. Biometric attendance machines are also established. The labs have been upgraded with the latest hardware and software along with printing, photocopying and scanning facilities. Latest B/W and colored printers and heavy duty photocopying machines are available for fast printing of the documents with quality.

Digital display boards are installed in the campus. Libraries are online and the central library is fully automated and supported with latest version of LIBSYS. The college library has a separate enclosure for students/scholars to work on computers for accessing e-resources. The administrative section has been provided improved hardware and software supports to keep the connectivity seamless.

Computers: With the introduction of computer programs at UG and PG level, the college has provided standalone Pentium IV/V computers in all the labs. The institution frequently updates the computer systems. There are four computer laboratories and one language laboratory; all are equipped with sufficient number of computers with latest configuration. There are 445 computers out of which 364 are used for education purpose and the remaining are used in office and various departments. The computers are equipped with Microsoft visual studio professional with MSDN paper License. There is latest configuration of sound system including power amplifier, wireless microphone, collar microphone, podium microphone and ceiling speakers.

Monitors: Earlier, the labs were having bulky CRT display monitors that occupied more space with less efficiency and were beaming radiation and therefore, were non-efficient energy entities. However, these

were replaced by LCD/LED monitors that are compact, eco friendly and generate less radiation.

The Boards: The classrooms in the college earlier were having Blackboards. These boards have been replaced by Green and White boards. Gradually these boards were also replaced by wifi enabled Digital Smart Interactive Boards in a phased manner.

Office automation: The college office installed customized software ERP CCMS for digitalization of every segment of the administration. At present the college has upgraded with UPS and generator backup facility and dedicated computer as well as language lab.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 9:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 60.69

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
107.3	89.5	81.8	74.4	74.8

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Institution believes in the philosophy of optimum utilization of academic and support facilities. Therefore it has a predefined procedures and policies for its maintenance as well as utilization.

Systems and procedure of maintenance:

There is an established system for regular as well as time bound maintenance of all physical facilities. The maintenance work is carried out at two tiers. At level one, we have regular support staff. The support staff is regulated at two levels; under the concerned head of the departments. The head of the department assigns responsibilities to the laboratory staff. It involves monitoring and regulating cleanliness, vigilance and maintenance of the equipments. At tier two level, the Institution has constituted two agreements; one is with Vidya Bharati Industrial Training Institute and another with Prashant Manpower services, Amravati. The Vidya Bharati Industrial Training Institute is an in-house sister Institution. It looks after the maintenance of electric work, plumbing, building construction, building renovation, furniture repairing, fabrication, solar panel maintenance and any other work related to campus infrastructure. Prashant manpower services looks after cleanliness of all class rooms, cleanliness of campus premises, cleanliness of drainage and toilets. The agreement lasts for five years.

The maintenance procedure is supervised by the concerned head of the departments and the office superintendent. The department heads report to the principal and the principal directs the office superintendent to execute the affair. The office superintendent has the authority to depute the concerned staff wherever it requires.

At the end of every academic year, stock verification is carried out by stock checking committee which is comprised of members of other departments and scrutinizes physical verification of stock, books and the instruments available in library, laboratory and office. The breakages are sorted out; if the equipments are repairable then they are forwarded to the concerned agency/mechanics. The irrepairables are suggested to right off from the stock book. The stock checking committee submits the report to the Principal.

Maintenance and utilization of physical facilities:

The security in-charge Mr. Dhande supervise the maintenance of the physical facilities including parking lots, campus roads, garden, building corridors and cafeteria. Sweepers and cleaners are hired to maintain the sanitary units. The College Garden Committee maintain the garden as well as flora and fauna in the campus. The Committee is comprised of Dr. M. U Ghurde, as convener; Dr.Y. D. Akhare and Dr. P. V. Pulate as members. In order to maintain the air quality in the college premises, the committee has planted saplings of the holy basil around the security wall of the campus. Two lady gardeners work to maintain the college garden.

The Institution has two hostels for women. The hostel is regulated by Women's Hostel Committee. The hostel superintendent along with support staff maintains hostel facilities. In order to regulate boarding related issues a students' committee is formed. It is headed by a prefect. The food facilities are available in the hostel mess which is run on no loss no profit policy.

There is state of the art cafeteria with lush green garden and turf. At the ending of every academic year tenders are called from service providers. The contractor has to maintain the canteen facility. The contract is approved every year and the vendor has to run and maintain the cafeteria on the campus.

Maintenance of academic and support facilities

Laboratories: The routine maintenance of science, language and computer laboratories is carried out by support staff of the concerned departments. There are number of sophisticated scientific instruments. The technical staff and head of the department identify non functioning instruments. If possible such instruments are repaired by the technical staff. Under warranty instruments are repaired by the concerned supplier. For remaining instruments, head of the department seeks the Principals permission for external technical help.

Library: The librarian, in consultation with library advisory committee looks after the maintenance and functioning of the library. Every year, library stock verification is carried out by sample method. Manual stock verification is done after every five years. Overused torn books are sorted out for binding. The wreckages are write off from the stock book. New and latest books are purchased every year, thus to maintain the proper library collection. As a part of vigilance and security of resources certain measures have been adopted. In order to prevent any untoward incident, windows are covered with net and surveillance cameras. The library treasure is protected with anti termite treatment. Naphthalene balls are kept in every stack to protect the books. Fire extinguishers and fire fighters are also installed. Fire extinguishers are regularly refilled.

Computers: There are 445 computers and five computer laboratories. Three hundred and seventy computers are used for academic purpose and remaining are used for administrative purpose. To access e-resources and to protect the data in safe, every year software of antivirus are periodically installed. The outdated and irreparable computers, printers, Xerox machines are replaced by the new updated stocks. Mr. Mahendra Chauhan, Mr. Sanjay Isal and Mr.Sunil Makode have been appointed for the maintenance of IT infrastructure.

Sports Complex: The indoor and outdoor sports facilities including yoga and meditation centre are maintained by the Director of Physical Education. For effective maintenance of the resources available in sports complex, certain services are hired by appointing external experts including Badminton, Gym and

Cricket. To maintain the turf on the playfield, mowing machines have been purchased. Internal pipeline is laid down with dripping and sprinkling facilities. Playfield is maintained by a special caretaker.

Gymnasium and Vidya Niketan Study Centre: There is a well equipped gymnasium. It is looked after by Mr. Prashant Shekhawat. The Vidya Niketan Study Centre is established for the students preparing for competitive examinations. Art Gallery and The Vidya Niketan Study Centre are maintained by Mr. Deepak Gulhane.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
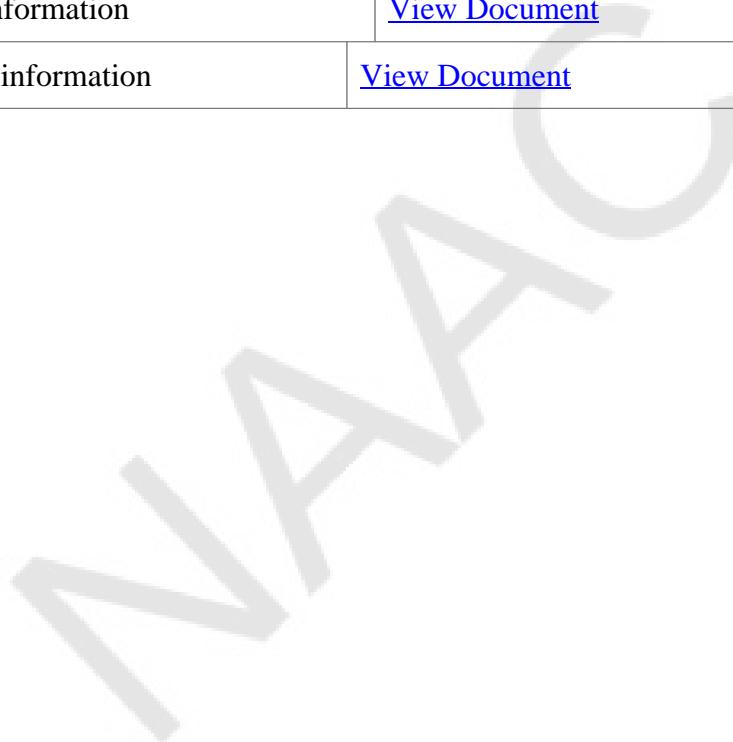
Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 31.43

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
909	676	1052	1050	885

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document]
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document]

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document]
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document]

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 32.52

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1257	1208	1404	548	417

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 6.72

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
74	53	12	77	76

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 70.76

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 668

File Description	Document
Upload supporting data for student/alumni	
Details of student progression to higher education (Data Template)	
Any additional information	

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations***, etc.*)**) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Upload supporting data for the same	
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	
Any additional information	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be

counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)
Any additional information	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

A Student Council is a group of student elected from the college students who work with advisors within the frame work of Maharashtra Public Universities Act & SGBAUniversity laws. They collaborate with others to serve college community and provide a means for student expression and assistance in college affairs. The student council provides an opportunity to students to develop leadership by organizing and carrying out various administrative, co-curricular & extra-curricular activities and service projects in the college. In addition to planning events that contribute to college spirit and community welfare, the Student Council is the voice of the student body. The college has formed Students Council according to Maharashtra university act 1994 clause 40/4A. The Student Council is formed by Class Representatives who are selected on the basis of their academic performances from each class. There are representatives each from NSS, NCC. Representatives from the Student Council select University representative of the college. All University representatives ofdifferent colleges are forming the student council of the University. Mr. Rutwik Kiran Hatgaonkar was university representative of our college as well as he/she was selected as Secretary of University Student Council in SGB Amravati University during the year 2014-2015. Ku. Vrushali Tryanbakrao Bhuyar was University representative of our college during the year 2015-2016. Ku. Disha Manoharial Nebhnani was university representative of our college during the year 2016-2017. Mr. Mohd. Danish was University representative of our college during the year 2017-2018.The list of student council members of the respective academic years are attached in the link as Student Councils. The Principal holds regular meetings with these members at which issues related to teaching-

learning, student activities, examinations and other facilities in the College and engagement of various activities are discussed. College Development Committee Anti-Ragging Committee, IQAC, Student Welfare Committee, NSS& NCC Committee, VidyaBharati GEMS, Various Subject Societies, the College Magazine Committee, Library Committee, have representatives from the student council and they actively participate in the meetings of these committees. The members of student council are involved in the organization of various co-curricular and extra-curricular activities of the college.

VidyaBharati GEMS is a unique platform for the students where they excel their hidden talent and learn the nuances of participative leadership and work as a team. They administer, manage and regulate everything and make the cultural & co-curricular events organization successful with zestful support to the administration of the college.

Besides, the art of editing, drafting and designing is learnt by them through their representation as editorial members on the college magazine, Pratibha. Due to their hard work and insight the college magazine has been awarded with the First Prize for the last 12 years in a row

The function of the student council is based upon parliamentary procedures and participation of students help share their ideas, interests and concerns with the college administration.

The Student council helps student to develop a sincere regard for law, values, ethics and citizenship required for democratic society.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 12

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
13	12	12	11	12

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni of any institution are its ambassadors to the outer world. The college believes in maintaining its bond with its Alumni. It tries to establish and nurture its contact with its alumni.The Alumni of the college are well placed in all fields like industry, education, business, professional fields, entertainment industry, academics and social work. The Alumni Association is registered on 05/10/2012 as per the Maharashtra Institution Registration Act 1860(clause 21) with registration No. MH/1269/12. Regular meetings of the association are held. During the last five years the alumni assisted the college in different ways.

The association has its membership at two levels: On one level, there is an executive body that convenes meetings about the activities of the association, on the second level there is a general membership which comprise of all the former students of the college who register themselves with association as its members.

The Association performs multiple types of activities. It increases the alumni membership and takes feedback from the members on curriculum and other aspects of institutional working.This feedback is conveyed, after analysis, to the IQAC for suggestive changes in curricula of related programmes and institutional functioning and infrastructure. The association also tries to mobilize funds and donations from the old students of the college. These funds are utilized for organizing various activities for the well- being of the students studying in the college.

The Governing Body formed by the alumni keeps contact with the college and communicates their schedule of activities before putting it into final shape. The association always takes permission to organize meetings, expert talks, cultural programmes etc. Some of the alumni are working with the MNCs at good positions; organize events to motivate the students so as to get placed in good companies. They also share their practical wisdom and open the variety of avenues of jobs and entrepreneurship opportunities for the present learners on the campus. Some alumni give their feedback in regards to up-gradations in curricula and modifications in physical and academic infrastructure of the college. Those who are good stage artist, they come and perform by organizing cultural evenings along with dinner. The association has very close affinity with the Governing Body of the college; hence always invite the office bearers for important events and share their inputs without fail.

The alumni take initiative and ensure to collect funds directly deposited into the account of the association. As a result of the ceaseless efforts of the alumni, the association could collect fund of Rs 8,00,000/- approximately in its account during the last five years. This amount is being properly used by the office bearers of the association for conducting welfare programmes. The association has excellently maintained the fiscal details and gets it audited every year through the CA. Thus, the Alumni Association has been extending its support to the college indirectly by supporting our students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: D. 1 Lakhs - 3 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Our Vision

Holistic development of the student into a responsible, morally upright citizen capable of thinking, learning and striving for national development.

Our Mission

Committed to The Creation of a Self-reliant Centre of Excellence that Imparts Knowledge and Develops the Right Values, Attitudes and Skills stressing Quality-consciousness, to Produce Ideal Citizens who can Contribute Their Mite to Nation-building.

To execute the above Vision and Mission, the visionary Academic leaders of the Institute are acutely vigilant in strategizing and implementing initiatives that lead to the holistic development of all the Stakeholders of the Institute and correspondingly the Institute.

In view of this, the Institute makes it a point to pro-actively engage all its Stakeholders in forming the Vision and Mission statements. Also, on the basis of the feedback and inputs received from Stakeholders, The Institute plans curricular, co-curricular and extra-curricular activities, devise long and short term goals, frame and evaluate objectives, etc. The IQAC, then evaluates the outcomes of all the aforementioned initiatives, post which corrective measures are taken. All this is done with a view to enhance the quality and nature of education imparted at the Institute.

The Governance of the Institute is also aligned to achieve its Vision and Mission and is also reflective of a Participative Management. It comprises of various Bodies/Cells and Committees viz: Board of Trustees, Governing Body and Institute Development Committee, Internal Quality Assurance Cell (IQAC) and Functional Committees. The minutes of meetings of all the bodies/committees/cell are maintained properly and valuable suggestions given by them are implemented.

The *Governing Body* is the apex decision making authority and guiding force behind all the academic and non-academic endeavors of the Institute in order to sustain the current requirements of all the key stakeholders and Society at large.

The *College Development Cell* is actively involved in the preparation of the overall comprehensive development plan of the Institute w.r.t. Academic, Administrative and Infrastructural growth.

The **Internal Quality Assurance Cell:** facilitates the creation of a learner- centric environment fostering Quality education and faculty evolvement to adopt the required knowledge and technology for participatory teaching and learning process.

Besides, participation of the faculty members, staff and students in various Monitoring Committees at the Institute plays an important role in the design and implementation of policies and plans for the Institute. The functional committees are a representation of the Participative Management at the Institute, wherein a top down - bottom up approach is adopted. The Principal of the Institute involves the faculty members, staff and students in planning and implementing academic and administrative activities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Case Study: Organization of National Conference in Sciences on 1st and 2nd February 2019

Decentralization and Participative Management in the Institute is in action to the full core at all the levels starting from the Management, to the GB, CDC and IQAC. Regular meetings are scheduled and conducted as per the plan throughout the Academic Year and decisions taken are implemented effectively.

The functioning of the Institute is monitored at three levels as follows:

1. Management: It plays a crucial role in constituting the Governing Body and also being members of the same, they participate in policy making and strategic decision making. Besides, they also pass the resolutions of GB and CDC meetings.

2. Institute – The Principal is the academic and administrative head of the Institute and the Member Secretary of the GB, LMC/CDC and Chairman of IQAC. IQAC receives policy guidelines from GB and LMC/CDC as well as inputs from various stakeholders and prepares action plans for quality enhancement in line with the Vision and Mission of the Institute.

3. Department-The Head of Department is responsible for the day-to-day Management of the Department and reports directly to the Director.

Case Study of Decentralization and Participative Management:

Title: National Conference

Process of Decentralization and Participative Management:

This event depicts the Participative Management at the Institute. Various Committees were formed for the smooth planning and execution of the Conference wherein faculty members were nominated as committee coordinators on the basis of their talent and capabilities. For instance, Core Committee, Stage Committee,

Promotion and Communication Committee, Publication and Review Committee, Food Committee etc. The core committee prepared a task and time line with tasks aligned to deadlines for all the Committees.

Sr. No.	Tasks Specifications	Faculty In charge
1	Preparation of Brochure ,Invitation of Papers, Acceptance Committee	Dr. R. V. Joat
2	Papers Scrutiny and Printing & Distribution of the conference proceedings committee	Heads of various Department
3	Publication/Mementos/Certificates/Publicity/Invitation committee	Heads of Various Departments
4	Registration & Kit Committee	Dr. K. B. Raulkar
5	Guest & Speaker Invitation and escorting Committee	Dr. T. S. Wasnik
6	Accommodation and transport committee	Dr. P. P. Khade
7	Hospitality and catering committee	Dr. P. S. Bodkhe
8	Report, Media & Photographs Committee	Dr. G. D. Bansod
9	Stage management and Technical Session Committee	Dr. G. T. Lamdhade
10	University Submission Committee, Stage & Seating Arrangement Committee & Aesthetics/Ambience Management & Decoration.	Dr. M. U. Ghurde

Objectives of the Conference:

1. To provide a platform to all the researchers, academicians and industry personnel to come up with their innovative ideas in advances in Sciences.
2. To make available the platform for various stakeholders like students and teachers on which they can express their research.

Outcomes

The Conference was managed by faculty members, staff members and students and due to this decentralization of authority, proper allocation of work, the conference could prove to be a successful organization of academic events enriching and update the knowledge of the academic peers.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

After its assessment and accreditation by NAAC, the institution has very sincerely prepared its strategic plan and perspective plan to streamline various curricular and co-curricular activities. The management and the administration have adopted a robust and transparent to deploy the plan prepared. This is reflected in our planning, execution and remedial actions taken at all the functional levels of the institute viz: Academic level and the Administrative level. Besides the IQAC of the Institute, in consultation and appropriate involvement of all the Stakeholders has devised an extensive perspective plan of the Institute to be executed during the span of 2014 up to 2019. This perspective plan was devised in consultation and approval of the CDC, Principal and Management. The sole intention of this perspective plan is to adhere to the Vision and Mission of the NAAC, affiliating University, Regulatory bodies and as result strengthen the quality of education provided for all the UG, PG and Research Sectors of our Institute.

Based on the perspective plan of the college the following activity was conducted.

Initiatives taken for Conservation of Natural Resources

Conservation of Natural Resources

The Institute is working hard work for appropriate management of the resources to prevent its destruction or exploitation by adapting following methods:

1. Rainwater Harvesting Unit

To conserve ground water, we need to adopt methods like rainwater harvesting. We have a rain water harvesting unit installed long back in Institute campus. This unit was renovated by hiring an expert for it. We designed our roof well for rainwater collection. A flat roof gently sloped to drain water towards the storage system. It is having a huge catchment area and all the water during rainy season get captured. Result is being that the well present in Institute campus remains with full of water even in the month of May.

2. Photovoltaic Solar Power Plant

As the campus area of the Institute is large so as the electricity requirement. A lot amount of fund is spent over the electricity bills. Therefore the management of the Institute has decided to go for the eco-friendly generated electricity that can lower the overall cost of electricity consumption.Photovoltaic Solar panels are installed at our Institute building for obtaining the electric energy to cope up with electricity requirement of our campus. Our solar energy project is installed at a greater scale than residential solar

which can produce 100 kW electrical energy daily.

3. Waste Water Treatment plant

In IQAC meeting and idea is brought forward to treat and purify sewage water being released at various locations viz. Girl's hostel, canteen, various buildings etc. This plant is manufactured by the Institute by hiring the expertise and consultancy of the scientist from National Environmental Engineering Research Institute, Nagpur. The result is cleaned sewage water suitable for discharge or reuse back into the environment. The purified water obtained from this plant is used for irrigating the plants and playing field of the Institute thereby reducing the extra burden on fresh water.

File Description	Document
Upload any additional information	[View Document](#)
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

In keeping with the Vision and Mission of the Institute, all the Academic and Administrative Processes have mapped along with standardized SOPs so as to implement them to the fullest core. It has helped the Institute grow in a linear progression with respect to Academics, Administration, Industry ties, Alumni Engagement, Responsibilities of the Institute etc.

Administrative Setup:

Decision making is decentralized at different levels operating at strategic level (GB, CDC and Principal), Functional level (HODs) and operational (Faculty and students) levels of management. The organizational structure consists of the VBSM governing body governed by the President, Vice-President, Secretary, Treasurer and educationist from the region and other stakeholders. At Institute level, the Institute Development Committee (CDC) is an apex body and acts a link between the Management and the Institute comprising of Office Bearers of the Management, the Principal, teacher representatives, non-teaching staff representatives, Managements Nominee for Industry and Research, Industrialist, and students' representative. At Institute level there is Internal Quality Assurance committee (IQAC) headed by IQAC coordinator.

The Institute practices Participatory Management in all functions of various bodies. The Governing Body is the highest decision making authority consisting of members of the Management, Industry Experts and nominated Faculty Members. Institute Development Committee (CDC) formerly called as Local Management Committee LMC) includes representatives of Management, Teaching and Non-Teaching staff, stakeholder representatives from Industry and Society. Principal is the Member Secretary of CDC.

CDC is responsible for taking various measures for incremental growth of the Institute.

There are various Institute Level Functional Committees to ensure smooth and effective execution of academic and administrative processes. Institute Level Monitoring Committees are designed with the aim of assured and effective growth of the Institute and students from all the perspectives and to have well defined roles and responsibilities. Some of the major committees are Academic, Research and Development, Library, Student/Staff Activity Body, Training and Placement, Internal Complaint and Exam Committees. Academic Committee is responsible for preparing Academic Calendar representing planning and executionof all the academic activities to be conducted in the forthcoming Academic Year.

Service Rules, Policies and Procedures:

The pay scale, PF facility, service conditions, promotions, working hours, holidays and vacations for staff members are as per the norms laid down by of Government of Maharashtra, Amravati University and adopted by our elite management Vidya Bharati Shaikshanik Mandal Amravati.

Student Welfare: the study Center, research centers, placement cell, Discipline and Anti-ragging cell, grievancecell, parents Teacher Association and Alumni Association for student support activities are incorporated in the institute.

Service Rules and Recruitment:

For the service conditions and rules, the Institute follows the rules and regulations laid down by UGC, New Delhi and Government of Maharashtra. For recruitment of Non-grant posts the management conducts interview and filled the post according to the norms and requirement of the post.

Promotional policies:

All the promotions of teachers and non-teaching staff are made as per the career advancement scheme (CAS) setup by UGC and Government of Maharashtra.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

There are a number of welfare measures taken by the Institute for the benefit of teaching and nonteaching staff for their seamless rendering of services for the institute. They are as follows:

1. **Vidya Bharati Cooperative Society (VBCS)** – VBCS was established in the year 1978 with a single point agenda of making funds available for the faculty members to take care of their personal needs and requirements viz: Housing, Marriage, Domestic Issues, Medical Emergency or Higher Education. The cooperative credit society is a constituent body of Vidya Bharati Shaikshanik Mandal. The members of VBCS are given sanction for a loan amount of Rs.3 lacson a single page application without any mortgage or guarantee of their personal assets also, with a single window decision making for the beneficiaries.
2. **Promotion of Research Platforms:** College encourages faculty members to take up Research endeavors in the form of writing papers, doing projects alongside industry and society and the Institute provides seed money as per the policy.
3. **Admissions to Wards:** There is an In-house quota for the extending admissions to the wards of the faculty members of the Institute
4. **Physical Fitness:** In keeping with the physical fitness of the faculty members, the Institute provides well equipped gym, sports and yoga training at concessional rates. Health checks up camps are organized for employees on regular basis.
5. **Public Recognition:** Management accords recognition to the Faculty members in an annual event called "SANMAN" which is organized in the month of January.
6. **Leave Grants:** Faculty members are given Casual/Medical leave grants as per the norms of the Government.
7. **Provident Fund:** Management stringently abides by the norms of Provident Fund as laid down by the Regulators just to ensure the future security of the faculty members.
8. **Platforms for Professional Development**: the Institute provides financial assistance for travel to faculty members to attend various Workshops /Conferences/Seminars.
9. **Compensatory Allowance:** The institute provides comprehensive financial protection against expenses incurred due to disablement or death resulting from accidental injury by availing Group Insurance policy for faculty members.
10. **Monetary Incentives**: The management specifically ensures the welfare of all the ad-hoc/ contract faculty members through yearly salary increment, advance payments during festivals and provision

for leave when necessary. Seminars are also organized by the Institute for the enhancement of the skills.

11. **Loans:** Faculty members are given the access to raise loans against their Provident Funds. Besides, the Institute also supports the faculty members in availing loans from the Public and Private Banks.

12. **Crash Courses:** The Institute organizes various crash courses for faculty members in Fundamentals of Computer, Proficiency in English Language and Soft Skills etc.

13. **Flexi Working Hours:** These are provided to the faculty members so that they have a free hand to attend to their personal emergency chores, and also contribute their hundred percent for the growth and development of the Institute.

14. **Allied Facilities**: Printing and canteen facility is provided to the Faculty Members.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 25.29

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
52	22	32	8	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2.6

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	3	2	2

File Description	Document
Upload any additional information	[View Document](#)
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	[View Document](#)
Reports of Academic Staff College or similar centers	[View Document](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 4.61

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
07	2	4	05	03

File Description	Document
Upload any additional information	[View Document](#)
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View Document](#)
IQAC report summary	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The Institute has always played a crucial and pro-active role in developing the Human Resource which it truly believes to be its biggest asset. Thus, to further nourish and enhance the quality of performance of the faculty members on the professional and personal front, the Institute conducts an annual Performance Appraisal of each and every faculty member. There is a well-designed assessment form, which covers all the crucial areas of the Faculty members to be apprised on. The details of the same are as mentioned below:

Performance Based Assessment System (PBAS) as per UGC guidelines.

1. PBAS: It is a three-part report generated for all the faculty members, whereby the Faculty has to fill up the form inclusive of Information pertaining to:

(1) Teaching-Learning and Evaluation

(2) Participation of Curricular and Extra-curricular activities

(3) Research Initiatives.

This form has to be filled by every Faculty member at the end of each academic year which is then submitted to the Head of the Department with all the supporting documents. After evaluating the filled form, the concerned Head of the Departmentgives remarks on the performance of the faculty members, which in turn is forwarded to the IQAC. The IQAC of the Institute then assesses and validates the report submitted by the HODs and validates the scores. These reports are then passed on to the Principal for her final remarks and consolidation.The performance appraisal is also used for Career Advancement Scheme (CAS). Thus the Institute has Performance Appraisal System for teaching which aids in improvement of the standards of the faculty members.

2. The Performance Appraisal System is also applicable to the non- teaching and administrative staff.The proforma for the same is prepared by the Institute and filled by the respective faculty member.The institute evaluates non-teaching staff based on performance in technical work and administration related activities, co-curricular, professional, development related activities, academic contributions, general conduct and qualities.

Confidential reports of administrative staff are prepared by office superintendent and for Lab attendants by respective heads and these are submitted to the principal for further action. Along with this a self appraisal report is filled by the non teaching faculty members are evaluated by the office superintendent firstly and then Principal to ensure the proper evaluation of the staff.

Teaching diaries of teachers are checked by Head, IQAC coordinator and Principal.The Management evaluates the faculty members and staff by merit rating based on their performance during the period of evaluation. They are recognized and awarded for academic excellence during the programme called **'Sanmaan'** each year.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Institute operates and maneuvers on four pedestals - the financial, academic, human resources, and precision in decision making. This enables the Institute to walk the path of success and growth all the time. The institute has framed certain strategies to bring transparency in its audit process. It conducts internal and external financial audits regularly. The books of accounts and the supporting evidences are subjected to both internal and external audit. Proper utilization of financial resources is planned at the beginning of every financial year. Every financial transaction is recorded. All procedures and dealings are computerized. The expenses made for various heads are recorded properly and the income and expenditure statements of the Institute are subjected to regular internal and external audit.

Internal Audit: The internal audit practices are in place in order to ensure optimum financial management of the Institute andalso maintain sound financial health of the Institute. The internal audit is carried out to take care of the requirements specified and laid out by each department/committees/bodies/cells on monthly basis. As per the requirements, budget is prepared by the accountant and submitted to executive committee of management in beginning of new session considering all the required heads of expenditure. This budget is then scrutinized and sanctioned by the executive body of management wherein the expenditure is made strictly and monitored as per the sanctioned heads in the budget. The accounts and procedures of internal control of finance are carried out by the head of the accounts team on a day to day basis.

At the end of the academic session an Annual Audit is conducted by the internal agency CA. Shri. V.S. Jadhav and Associates, Amravati which ensures that each and every financial transaction is checked and scrutinized. The audit of accounts and submission of income tax returns are being carried out regularly each year. There are no audit objections since the Institute follows a good system of internal controls like calling quotations, comparison of rates, preparation of purchase order etc., and approvals at every stage of such implementation and due verification of goods and services that are obtained after delivery or completion of works. No expenses are incurred without proper approval or sanction by the Head of the Institute.

External Audit: External audit carried out ensures total compliance with statutory requirements and obligations. External audit and assessment of income-expenditure and receipt-payment is done by the Auditor-General of the Government of Maharashtra periodically.

Various government departments verify usually the funds received and disbursed by the Institute. In this respect, following are the External Auditors:

- Audit by Auditor General, Nagpur

- Audit by State Government of Finance Department
- Scholarship Audit
- EBC Audit

Assessment Audit: Government Department of Higher Education Maharashtra through Joint Director of Higher Education, Amravati Region completes regularly the assessment of salary and non-salary expenditure and fix the grants of the Institute by verifying the records of expenditure incurred.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)
Any additional information	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution has devised a fixed policy and adopted a stern procedure regarding the mobilization of the funds by establishing a dedicated team of the senior teachers as the members of the committee to take a follow up and submit the proposals to the funding agencies within the given time period. There is a liaison officer in the college for collecting the information regarding the grants or funds available at different agencies, who keep bird eye view on advertisement by the different agencies. This results into obtaining

the funds more efficiently and within a stipulated time. Due to this policy, we could avail the funds from different agencies like UGC, DBT, DAE etc.

There are established procedures and processes for planning, allocation and utilization of financial resources. The Institute is affiliated to Sant Gadge Baba Amravati University, Amravati and follows the rules and regulations of UGC and Government of Maharashtra.

The Institution mobilizes funds by making judicious use of grants available. It also endeavours to generate funds through various resources for mobilization such as CPE, UGC, DBT, ICSSR etc., sponsorship fees of students, self-finance courses, various agencies through which grants are procured, alumni contribution, sponsorship from various donation drives and programs under corporate social responsibility. The meetings presided over by the Principal for the purpose of developing strategies for mobilizing resources and ensuring transparency in financial management of the Institute and allocation of the budget. The mobilized fund is optimally used by the Institute.

Sources of funds:

- Salary and non-salary grants from Government of Maharashtra.
- Financial assistance from DBT for DBT-Star Institute scheme.
- Financial assistance received from SGBAU for sports development.
- Financial assistance received from SGBAU for NSS.
- Financial assistance received from UGC for B. Voc. Courses.
- Research Project grants from UGC, DAE and ICSSR.
- Examination grants from SGBAU, and financial assistance received under SC/ST/OBC and EBC scholarships from government.
- Alumni contribution   development.
- Self Financing Courses

Utilization of Funds:

The Governing body of the institute has well formulated strategies for financial and infrastructural policy. The management of VBSM ensures effective, optimal and efficient use of financial resources. Budget of the Institute is prepared every year by the Institute for proper distribution of the funds and its utilization.

- Financial assistance received under UGC schemes utilized as per guidelines of UGC and utilizations are submitted.
- The grant under DBT-Star Institute scheme is utilized for teaching-learning purposes as per guidelines and utilization is submitted to DBT and approved by it.

The grants received for research projects are utilized as per guidelines and audited utilizations are submitted to respective agencies.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Practice I - Initiating skill based interdisciplinary courses.

Green Literacy program:

With the aim of sensitizing this issue and to create awareness to restore the damage done to the environment by human, Green Literacy program has been undertaken. The goal of the given practice was:

- To shape eco-friendly campus by adopting new strategies and methods to minimize the wastage of resources.
- To organize rallies, street plays and display.
- Promoting Protection, Preservation & Restoration of the natural eco-system
- Promoting the three R's i.e. Reduce, Reuse & Recycle the resources.

A lot of things have been successfully implemented. Because of implementation of the rain water harvesting unit, rain water has been preserved and stored. This is being used for domestic purposes and also for watering plants, in garden and in the ground. The use of LEDs has also led to the saving of electricity bill.

Waste management practices have been implemented. Students and faculty members in the campus are seen using and promoting them. One side blank pages are reused for printing purposes. The use of plastic bag has been reduced and instead promotion of use of paper and cloth bags has been done. The institution has undertaken the green literacy initiative to sensitize the students and staff by developing sewage treatment plant, rain water harvesting unit, energy saving initiatives through use of solar energy and LEDs, waste management mechanism. These initiative have assured sustainability, ecological balance and biodiversity.

Practice II-Mentor Mentee Scheme (Formerly Tutor Ward)

The Institute has developed a strong mentor mentee system (Formerly known as Tutor Ward) with an objective of having increased interaction between teacher and students, so that they develop a sympathetic, flawless and smooth communication practice on an emotional plane for making teaching-learning process effective and efficient.

Each mentor is allotted to mentees from the class that he/she teaches in the opening of the academic year. The mentors are asked to visit the houses of the wards twice in an academic year to get a feedback on the academic progress and to interact with the parents. The mentors also interact with the mentees during the Institute hours and resolve their problems and grievances at their level or bring the serious one to notice of the authority. Students who do not perform well during the internal continuous evaluation have poor in their attendance record are referred to the mentors who tries to find out the causes of underperformance. Such students are identical and are motivated to join related activities so as to enhance their holistic

development.

Some of the glaring outcomes of the mentor mentee practice are-

- Improvement in students' attendance.
- Increase the number of participants in various curricular and co-curricular activities.
- Enhancement in qualitative behavior, confidence, communication skills and personality
- Improvement in relationship between the teacher and the student and even in social behavior

The practice has increased the academics of the students and performance in the examination Improvement in academics and thereby results of the Institute.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

One of the main functions of the IQAC is to review the teaching learning processes, structures & methodologies of operations and learning outcomes at periodic intervals. The IQAC is committed to learner centric approach regarding teaching learning progression and has designed the policy to assess and evaluate it intermittently. Accordingly, it provides support and guidance to the faculty. Teaching, Learning activities are improvised, modified after taking the review, suggestions are implemented as per the needs.

The IQAC has designed graduate attributes like academic excellence, communication skills, personality development, leadership and global citizenship. To achieve learning outcomes, the IQAC periodically reviews teaching learning process and suggests gradual and regular expansion, upgradation and addition of the requisite material, equipment, infrastructure etc.

This process is prominently evident through the following 2 examples.

Example 1: Implementation of outcome based education and attainment of learning outcomes

To enhance teaching learning process and to keep a tab on the learning outcomes, the IQAC implemented Outcome based Education and designed Continuous Internal Assessment Strategies for monitoring the POs and PSOs. Through deliberations, each department of the college has prepared course outcomes, programme specific outcomes and programme outcomes. For this purpose, the IQAC prepared Academic

policy of the college which includes Policies for conduction of theory courses, practical courses, Continuous Evaluation, and Monitoring of Academics. This academic policy is communicated to faculty. The strategies for attainment of CO, PO and PSO are prepared and communicated to teachers for implementation.

Through the academic policy the following measures are taken:

- Three Years Strategic Plan gets prepared.
- Academic calendar at college level is prepared.
- Teaching diary is prepared for curriculum delivery planning by every teacher for activities throughout the year.
- Week-wise academic planner is prepared by every teacher.
- Session plan is prepared by each teacher for every lecture which includes objective of the topic and intended outcomes.
- Continuous evaluation sheet for each practical session and project are introduced.
- Course outcomes, Programme outcomes and Programme specific outcomes are designed by each department and CO based internal examination question papers are set to evaluate attainment.
- Course File is maintained by every teacher which comprises of the Academic planner, academic calendar, vision, mission of the institution, teaching plan, session plans, syllabus, study material, attendance record of the students, question papers of previous years (term end and university), CO, PO mapping, report of Course end survey etc.
- Training sessions were arranged on CO/PSO/PO and their assessment strategies for teachers.
- Through attainment sheets, attainment of CO, PSO and PO are evaluated.
- Course end survey and Programme end survey for students are introduced, collected and analyzed.
- Content beyond syllabus is identified and extra lectures are conducted for attainment of PO and PSO.
- Academic policy contains guidelines for Conduction of Lectures; Conduction of Tutorials, Homework, Assignments; identification of slow and advanced learners.
- Responsibilities of Principal/HOD, teachers and Mentors are stated in the academic policy.
- Guidelines for co-curricular and extra-curricular activities are given in the policy.
- Feedbacks on curriculum in specified formats are collected, analyzed and reports are prepared for further action.

IQAC and the Academic Planning Committee reviewed above process regularly by interacting with teachers and students and necessary measures are taken to improve it.

Example 2: Gradual increase in the use of New Technology for Teaching –learning enhancement

On the basis of the feedback received from faculty and students during the last five years it was envisaged that there was a need for introducing the usage of new technology for teaching-learning process. Taking this into account, the IQAC has taken efforts to improve the facilities:

- Training sessions on ICT were arranged for teachers.
- Internet and WI-FI facilities were improved gradually to 100mbps.
- LCD/DLP projectors/TV were installed in classrooms and laboratories to make ICT enabled
- MATLAB, Lab View and other software were made available for students.
- Faculties were encouraged to develop videos, simulations, animations and other learning materials and the outcome is promising to the college.

- For online resources to be made available for students, the college is using SWAYAM-NPTEL and IIRS Outreach Programme on Basic of Remote Sensing, Geographical Information System & Global Navigation Satellite System.
- Projects were assigned to students to develop ICT based teaching-learning materials.
- Learning management system is introduced and Google classrooms are put into practice.
- Online feedback system is introduced for feedback on curriculum, teaching learning which is analyzed and the consequence is discussed with the respective teachers.

Outcome: The Use of upgraded and modern technology enables the students to be at par with the current times and make creative use of technology in their learning and professional lives. Students are using Virtual labs, pursuing for NPTEL and online courses. They are therefore ready to face the challenges and the market demand at the global level.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: A. All of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender Equity and Sensitization:

Institute has been insightful and pro-active in dealing with the issues and concerns pertaining to Gender Equity and Sensitization in the following Programs: B.A., B. Sc., B. Com., M. Com and M. A. in English. The gender issues are discussed as a part of the teaching learning process of various course contents viz: in Prose, Poetry, Fiction, Drama, etc. History, Economics and Regional languages. PWSC, NCC, NSS, Mentor-Mentee Cell, Anti-Ragging Cell, Grievance Redressal Cell, provide a vibrant platform to conduct awareness campaigns, lectures, rallies, and interactive sessions to address various concerns.

The college, a co-education institute having nearly 60% girl students admitted to various programmes. The college is concerned towards gender equality of its students and always tries to make different facilities available for them. Concerns regarding security and safety are addressed by the college through different means.

1. Safety and Security:

Protected Campus: The college campus is fully protected by wall compound around the campus trespassers are not allowed without permission.

CCTV Surveillance: The campus is under CCTV surveillance fixed at various locations and complete area of college campus is covered. The footages are monitored in the administrative section of the O S office. The CCTV footage backup of 30 days is available to monitor.

Security Staff: There is 24X7 hours' security in the college. The security is managed by duly appointed security guards. This ensures the safety of the students specially girls and staff. Security related problems are handled by security and college discipline committee. Complaint box is installed floor wise in the college buildings and its follow up is taken by the Grievance Redressal Committee.

2. Counseling:

The Personal Counseling Cell: The Counseling Cell of the college addresses the problems related physiological, emotional, social and family issues, stress related to study and phobia etc. Our college counseling cell works under the guidance of the Head, Department of Psychology and the Convener of the Cell. These services are freely available to the students and focuse mainly to the girl students.

Staff and Teacher: Non-teaching staff helps students and create healthy relations with students and provide counseling regarding their queries of admissions, scholarship etc. Teachers provide career and personal counseling to perform students better in their career as well as academics. Special attention is given to the girl students as these students are from rural and semi-urban background. In case of major

issues, the staff and the teachers refer the students for counseling Cell. Mentor system is implemented in the college under which teachers are allotted students to the mentors for the academic and personal counseling and to handle the stress related issues.

Counseling Workshops: The college organizes programs of premarital and emotional counseling in collaboration with the Pratibha Women's Studies Centre. Self-defense workshops are arranged for girl students. Special programmes for counseling and personality development are organized by various for available in the college.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: A. 4 or All of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Facilities in the institution for the management of the following types of degradable and non-degradable waste.

We follow the proverbial saying, 'Prevention is better than cure', meaning thereby, it is better to alleviate something hazardous or deleterious from happening than it is to deal with it before it gets cropped up and become intense. We follow the dictum of '3Rs'- Reduce, Reuse and Recycle. Form the health, hygiene, environment and aesthetic point of view, the college ensures proper disposal of waste generated in the campus.

Solid Waste Management:

For the collection of waste, floor wise separate bins are kept. For the recycle/reuse of used paper collected and used both sides for office purpose and official drafts. Garbage is segregated into wet and dry bins and disposed to Amravati Municipal Corporation. Canteen and Hostel wet garbage is disposed in vermin-culture plant. Canteen uses degradable and washable plates. "Reprocide, Sanitary Napkin Destroyer" is installed in ladies' common room and washrooms for incineration of used napkins. The waste paper is given to the authorized vendor in the town for reuse and pulping. The waste material and scrap like packaging sheets, wrappers, plastic waste and broken furniture etc. is given to authorized vendor for its recycling. Enviro-Club has been established by the college to look after the campus and sensitize the learners on the waste management.

Liquid Waste Management: By using standard methods liquid waste is disposed safely. Micro scale technique is used in the laboratories where chemicals are used for the studies at UG, PG and Research to reduce the waste of chemicals. Neutralization process is also used to dilute the solutions. Regular maintenance is kept of taps, drainage and water pipelines. Also it is assured that the neutralized liquid should be released in the drainage system prepared separately.

E- Waste management:

The college has taken steps for proper disposal of all kinds of electronic waste, such as batteries, cells, obsolete electronic devices, computers, monitors and printers, UPS etc. under the strict vigil of Enviro-Club. Its members take initiatives to manage the waste in the campus. E - Waste collected in central place and intimated to the Sanitary Inspector of the AMC to collect it for reuse or disposal. It is disposed by the approved vendors of the corporation after its collection. To create awareness of e-waste and its management posters are displayed, Lectures, Exhibition, Poster competition and street play competitions are organized in the college campus as well as outside the campus. Students are given tips during the lectures and are sensitized regarding hazards of e-waste and its disposal.

Waste recycling system:

Sewage water treatment plant has been constructed by the college which recycles around 20 thousand liter water per day. The recycled water is used for the cleaning of sanitary units and watering the plants in gardens and lawn on the campus. The waste papers, used notebooks, practical record books and newspapers, answer books etc. is collected and sent through a vendor in the paper mill to recycle it.

File Description	Document
Any other relevant information	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	[View Document](#)
Geotagged photos / videos of the facilities	[View Document](#)
Any other relevant documents	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**

2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Certification by the auditing agency	[View Document](#)
Certificates of the awards received	[View Document](#)
Any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Geotagged photographs / videos of the facilities	[View Document](#)
Details of the Software procured for providing the assistance	[View Document](#)
Any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institution is highly committed to promote a cultural harmony in our students, faculty, staff and visitors. The cultural committee works with the objective of developing the academic and cultural talents

of the students, improving their capabilities to work as a team and raising their level of self-confidence in interacting with fellow students and peers, which aid to develop the overall personality of students.

Cultural activities undertaken by the college motivate students by giving full support for participation in national and international events. The college has very dynamic Group called Vidya Bharati GEMS and managed by students themselves with guidance of faculty members. This group serves as a platform for enhancing and exposing the often hidden talents and skills of the students in various fields. The students actively participate in various extra-curricular activities including Patriotic Song Competition, Dance, street Plays, Social Awareness programs, Annual Gathering, Fine Arts, Drama, Elocution, quiz, debate, fashion-show, Rangoli, etc.

Few Initiatives taken by the institute are as follows,

- Constitution day is celebrated sensitizing students about the constitution of India and creating awareness about practicing social harmony.
- Faculty members and students take pledge on Rashtriya Ekta Din to preserve unity, integrity and security of the nation.
- The College also organizes activities for linguistic harmony like 'Marathi Bhasha Gaurav Din' and National Mother Language Day.
- The college celebrates religious festivals includes Ganesha Festival etc. giving spiritual sense to the students/ faculty of the Institute. Traditional dance of Maharashtra, and Lazim performance on the arrival of Lord Ganesha provides enthusiasm and team spirit among the students. *Garba*, *Bhangada* and *Ghumar* dances on the occasion of JOSH has been organized in the campus.
- The college under the aegis of Vidya Bharati GEMS organizes Annual Social Gathering: JOSH every year. It is a team event held under the leadership of the Students' Council and is entirely organized by the students including faculties. It helps in enhancing the leadership and organizing qualities and inculcating a sense of responsibility besides sheer entertainment for the students. It includes a number of intra departmental competitions. Winners of the competitions are awarded certificates, trophies and cash prizes during the Sanman: Gun Gaurav Sohala
- Some prominent events include International Yoga Day, Constitution Day, World Women's Day, World Environment Day, Youth's Day, Teacher's day, and Farewell Functions have been organized during the academic year
- As a part of our tradition we also celebrate birth anniversary of great Indian personalities includes Mahatma Gandhi, Lal Bhadur Shastri, Dr. B. R. Ambedkar, Dr. S. Radhakrishnan Dr. A. P. J. Abdul Kalam, Mahtma Fule, Savtribai Fule, Shahu Maharaj, Gadge Baba, Maharana Pratap Jayanti have been celebrated in college. Chhatrapati Shivaji Maharaj Jayanti is celebrated as Shivjayanti in the campus.
- Faculty members are appointed as Mentors, who provide support to the allotted mentees in all respects and look after the interest of the students.
- Students/faculty take pledge to protect and promote the rights of women, at all the times.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The education system of today is imparting knowledge but somehow it lacks to imbibe the sense of responsibility and spirit of nationality among the students. Every one of us is conscious of the rights but has forgotten duties and responsibilities as the citizen of the country. In order to address these issues, the institution has undertaken various activities accordingly to sensitize the young minds of the learners and the staff working with the institution. It keeps the campus vibrant and makes the students reflect in regards to their commitment to nation and her progress and protection. It is one of the facets of the vision and mission of the education society that runs the college. The college works upon to develop the students as the better citizens of the country. It inculcates a feeling of oneness among the students through its practices and programs.

The activities undertaken not only initiate but also motivate them to adopt practices that promote unity in diversity. The institute ensures the students' participation in all the activities. The college has been relentlessly taking efforts to organize such activities like reading of Preamble of the Constitution on Sanvidhan Din, celebration of Independence and Republic Day by organizing Patriotic Song Competition for the students and the staff, by organizing Blood Donation Camp, taking initiative to help the flood stricken fellow countrymen, by arranging special camps at the adopted village to make the masses aware on cleanliness, female feticide, hazards of plastic, aids awareness, Swaccha Bharat Abhiyan, health and hygiene. The NSS and the NCC Units, SOEC, Students' Council, Vidya Bharati GEMS and various clubs and societies of the college undertake many activities to shape the students as responsible citizen of tomorrow's India. The college celebratesthe National Unity Day on the occasion of Sardar Vallabhbhai Patel's Birth Anniversary, Celebration of Constitution Day on 26th November, guest lectures on Universal Family "*Vasudhaiva Kutumbkam*", National Integration & Inter-Religions Harmony, *Pasaydanatil Vaishvikata* (Grace of God).Awareness program on National values, fundamental Rights and Fundamental Duties, Universal Values: Preaching of Saints, Poster Competition on Communal Harmony & Human values.

To feel respect for the National Flag and National Anthem, the laws of our country, unity and integrity of the nation, safeguard public property, pay our taxes, protect and preserve cultural heritage sites, protect & preserve the natural resources etc. is instilled among the students by the college. Students are motivated by talks of military officers through NCC unit. The national heroes are brought before them through thedocumentaries, videosand by observing birth and death anniversaries. The fundamental rights and duties as defined by the constitution are brought before them by displaying it in the campusto instill the spirit among them. The programme to pay the glowing tributes to the martyrs also are arranged to make the students feel love and respect for the soldiers who guardthe borders day and night.These activities in the Institution are conducted for instilling values among students and to make them responsible citizens.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<u>View Document</u>
Link for any other relevant information	<u>View Document</u>

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

     1.**The Code of Conduct is displayed on the website**
     2.**There is a committee to monitor adherence to the Code of Conduct**
     3.**Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
     4.**Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<u>View Document</u>
Code of ethics policy document	<u>View Document</u>
Any other relevant information	<u>View Document</u>

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college has pre decided graduate attributes for students and makes sincere efforts towards these. To get awareness of personal strengths and weaknesses among the students, the college organizes different events and programmes. Through these events students get a capacity for self-reflection and personal development. To get an ability to engage in meaningful public discourse, with a profound awareness of community needs and understanding of social and civic responsibilities, the college organizes Programmes on Days of National Importance as well as Death and Birth anniversaries of great personalities. The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation.

Programmes are organized on thoughts of great Indian personalities on their birth and death Anniversaries to imbibe moral and ethical behavior of students in their professional and personal lives.

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In this regard, the college has celebrated National festivals such as Independence Day, Republic Day and Birth Anniversary of Mahatma Gandhi with great enthusiasm. On a day before Independence Day, the college organizes Patriotic Song Recital Competition as well as on the birth anniversary of Mahatma Gandhi, the college organizes NGO Visits. The efforts are a step towards cultivating patriotism and nationalism and inculcating social responsibilities among the young students.

To recognize the contributions and achievements of teachers, every year Teachers day is celebrated on 5th September. Birth anniversary of Sardar Vallabhbai Patel is celebrated as National Unity day. Dr. Babasaheb Ambedkar death anniversary is organized as Sadbhavana Diwas. Programmes are organized on Birth anniversary of Chatrapati Shivaji Maharaj to get awareness about his valor and great administrative skills. Savitribai Phule and Mahatma Phule Jayantis are celebrated to give encouragement to students. Dr. APJ Abdul Kalam birth anniversary is celebrated as Vachan Prerana Din to foster and encourage innovation in the young minds. Swami Vivekananda Birth Anniversary celebrated as Yuva Din for students to know about him not only as a spiritual leader of India but also as a prolific thinker and great philosopher. Lal Bahadur Shastri, Chhatrapati Shahu Maharaj Birth Anniversaries are celebrated by organizing various programmes like rally, poster, elocution, Essay and debate competition in the college.

Celebrations of important days like Constitution Day, Human Rights Day creates awareness amongst the students about issues of human rights, importance of the Indian Constitution, rights and duties of Indian citizens. This holistic approach creates responsible citizens.

For environmental consciousness, institute organizes program on World Environment Day by planting trees, World Ozone Day, Wild Life Week. For mental and spiritual strength, institute celebrated International AIDS Day, International Yoga Day; For gender equity, institute celebrated International Girl Child Day and International Women's Day, to inculcate social responsibilities and to show love and respect towards language, the institution celebrated "Vishwa Hindi Divas" and 'Marathi Bhasha Gaurao Din' on the Birth Anniversary of Shri. V. V. Shirwadkar, Marathi litterateur.

The institute celebrated these days to increase consciousness about national spirit, love for our culture and to commemorate our great heroes and heritage.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice I:

1. Title: Increased employability of students through skill development programs.

2. Objectives

It's a fact that students emerging from Indian education system are lacking in the skills required by Industry.

The gap between university curriculum and ever changing expectation of industries is the main cause for this situation. The curriculum of universities is theoretical in nature and remains unchanged. But the industry expects the graduates to be well prepared and equipped with the necessary skills. Other factors like communication skills, good personality and soft skills play significant role in the employability success rate. The principle and concept of the practice of employability enhancement skill is to inculcate communication skills, soft skills and domain specific technical skills as per expectation of industries. So the institute has taken the initiative to bridge a gap between the industry expectation from fresh graduates and graduate attributes acquired after undergoing university curriculum.

A few objectives are listed below:

- To improve the skills of the students through various certificate courses, training programmes, internships, field projects and life skills imparting courses.
- To train the students to enable to appear for time-bound aptitude tests.
- To help the students to excel in language and communication skills
- To prepare the students for different levels of selection processes such as group discussions and mock interviews
- To develop the personality of student through soft skill sessions
- To expose the students to industry through field visits and internship programs.

3. The Context

The students enrolled are belonged to middle class families. Hence, employment is the basic requirement of majority of them which is difficult to get. The IT industry needs students' expertise in soft skills. The curriculum falls short of industry expectations. It is needed to enhance the skills both technical and non-technical among the students to meet the challenges. The chief objective of the practice is to bridge a gap between industry's expectation from graduates and the quality of the human resources. The curricula do not produce the human resources as per expectations. It is necessary to identify the gap and develop the skills among the learners.

4. The Practice

The employability skill development is divided into four categories

1. **Technical skill development** : The technical skill enhancement is achieved by excellent teaching-learning practices. The institute regularly conducts PPTs, trainings and workshops. Technical events and seminars are organized for the students to possess a sound technical knowledge. Students are motivated to participate in competitions, conferences workshops and seminars. In addition Add on/Certificate courses of technical nature have been introduced.

2. **Soft skill development :** This section is focused on holistic development of students. Soft skill training is provided through well-organized activities. Soft skill trainers provide a rigorous training to the students. A great improvement in communication skills and increase in confidence is found among the students. Language lab & activities like debates, elocution competitions and presentations provide a platform for enhancing communication skills.

3. **Industry Exposure :** Industry exposure has been managed by arranging interactive sessions by inviting alumni and experts from the industry. The students are encouraged to undergo internships. The institute arranges industry visits and interactions with the HR managers of MNCs.

4. **Campus Recruitment Training :** T&P arranges campus recruitment training for the students at no cost. Institute invites outside professionals for conducting sessions. Students are given training to prepare curriculum vitae, group discussions and personal interviews. The renowned companies are invited for campus drives.

5. **Evidence of Success :** Due to combined efforts of all, the training and placement initiatives, the technical skills, confidence building, communication and awareness in regards to career consciousness begins to increase among students. Hence, a measurable result of these activities can be seen in the placement statistics. The institute has seen an ever increasing number of placements and many students have attributed their success to the activities conducted by the institute. These activities have increased the level of confidence of the learners.

Academic Year	No of companies visited	Students Appeard	Students placed	Percentage
2014-15	17	342	75	21.92 %
2015-16	16	368	77	20.92 %
2016-17	07	78	12	15.38 %
2017-18	16	245	53	21.63 %
2018-19	16	364	71	19.50 %

6. Problems encountered and resources required

Time constraints: The time management is challenging. The students don't get sufficient time for proper orientation due to semester pattern.

Resources required

- More computers in Language lab
- Repeated Industry institute interaction.
- Air lifting facility to enhance frequent approach of MNCs.
- Adequate fund

Best Practice II

Innovative Curriculum Practices

1. The Practice: The Innovative Curriculum Practices

2. The Context:

Vidya Bharati Mahavidyalaya began its functioning as the post accredited institution in 2014-15. As an initiative all the departments have put in tremendous efforts to update and create a curriculum that will benefit the students in whatever field they would choose to enter within the country and even abroad. However in pursuit of its vision and mission, it sought to provide all the students the opportunity to inculcate extra inputs by way of additional courses within the domain of their choice of papers or from any stream according to their interest. This implied that there were subject oriented courses or even skill development courses for all students to choose from. It was in this context, through intensive dialogue between faculty, IQAC, administration and the Management; it was decided to offer the students the option of pursuing Add on / Certificate Courses that were designed specially to fit into each semester.

3. The Objectives of the Practice:

The objective in introducing Certificate Courses was to provide all the students an opportunity to move across streams and take up courses of their interest or in their chosen subjects or of general skill orientation. Specifically, it aims to develop:

- More in depth knowledge of their subject
- Skills and a broader overview in other areas of their interest
- Help them to grow holistically.

The Certificate courses were a means to provide *Vidyabhartians* an opportunity to gain that extra edge in pursuit of their future goals and aspirations.

4. The Practice:

All the departments of the college have introduced Certificate Courses. Each course has been designed of more than 30 hrs in such a way that it would enable the learner to bridge the gap between the requirement of the market and the university curriculum. The students are permitted to do courses as per their convenience and ease without disturbing their regular academic schedule. All the courses are optional. The courses range from Mathematics, Computer Science and its Applications, Environmental Awareness, Soil Conservation, Green Practices, Commerce and e-trading, Soft Skills and Language Competency and Beauty Culture and Entrepreneurship Skill Development, etc. A total of more than hundred courses have been designed for the students to choose from. To develop language proficiency, software based training was given to the learners through well- equipped language laboratory. All the courses are conceived and developed by the faculty members of the college and are passed through the Departmental meetings, IQAC, and the Governing Body of the College. Students while submitting the forms for the course are expected to fill in the forms of their choices amongst the courses. The Course Coordinator for the respective Certificate Courses regulates the affair and completes the procedure based on the number fixed for each course. Each course coordinator decides assessment patterns and relevant issues.

In order to ensure that classes do not clash with regular working hours, these courses are conducted in the mornings prior to the commencement of regular classes, or in the evenings after class, on weekends and holidays. All courses are expected to culminate alongside each semester.

5. Evidence of Success:

Many of the students have completed the courses successfully. In this academic year too students have enrolled for the courses. The faculty is rendering sincere services to enhance the various skills among the students. It is seen that the learners are getting confident, learn work as a team, organize co-curricular and extra-curricular activities, and voluntarily maintain waste management by participating in the Enviro Club, bringing laurels in Youth Festival, Elocution and Debate competition, grabbing color coats in cultural and sports events. Students are getting placed in good MNCs. Thus, the certificate courses offered have proven instrumental in enhancing abilities of the students to fulfill market requirement.

In the survey conducted by the Mentors to the mentees shows that the students had opted for certificate courses out of self-interest. They have offered the course due to its relevance to the degree programmes.Students & parents are satisfied about the courses that they have opted. The departments are motivated to increase the number of courses to enrich the regular curriculum.

6. Problems encountered & Resources Required:

- Time management.
- Students find it tough either to go for regular classes or to the course.
- Internal Assessment, tests and an end examination.
- It brings financial burden to the institution.
- Management of extra workload.
- Adequate Infrastructure and Funds

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)
Link for any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Vidya Bharati Mahavidyalaya's vision and mission is to make holistic development of the youths. Being an affiliated one to the Sant Gadge Baba Amravati University, it is constrained to follow the curriculum designed by the University. The college has taken many initiatives to achieve its goal. Our responsibility is to develop morally upright citizen capable of thinking, learning and striving for national development. Creation of Self-reliant Centre of Excellence that Imparts Knowledge and Develops the Right Values, among the students is the target of the institution.

Our curriculum is not enough to enhance skills among the learners & enable them to compete with the global situation. The institute has brought changes in the framework and its curriculum delivery. It has adopted distinct approach for achieving the Vision and Mission of the society by establishing **VIDYA**

BHARATI GEMS- forum for students to exhibit their hidden talent.

It has different facets like-

- Club Sadhana – Holistic and spiritual development
- Club Manthan – Personality and skill development
- Club Young Minds – Oratory, elocution and innovation.
- Club Malhaar – theatrical performance
- Club Shourya– Games and Sports for physical development.
- Club Enviro – Environmental awareness

These platforms played pivotal role in honing skills of the students:

- Entrepreneurial Skills
- Employability Enhancement Skills
- Academic Excellence
- Value Based Education
- Commitment to society

Entrepreneur Skills Development

To become a successful entrepreneur requires a set of technical skills. Hence the institute focuses on Entrepreneur Skill Development. As the technology and industry keep on changing, the human resources too have to be familiarized and trained in the light of it. The dearth of these skills put them on back seat. The institution has taken efforts to induce the required skills and make the students rise to industry requirements.

GEMS organized *Trade Fair* is a step towards enhancing entrepreneurial skills. This activity required risk-taking ability, and creativity with sound management. It taught strategic Planning, marketing, work as team and communication skills. It aims to inculcate new ideas and practicing them in a real environment. These activities are designed to polish the risk- taking ability, and creative ideas of the budding entrepreneurs.

Employability Enhancement Skills

Students unaware of the global scenario, academically strong, but lacking the skills to survive in global competition need to streamline their abilities. Skill development has emerged as a key strategy to make fresh work force employable.

In spite being away from metros, the institute is maintaining its standard and takes a number of activities to enhance the employability skills among the students by organizing soft skill development workshops, technical and non-technical training sessions, internships to students, establishing linkages, etc. Training Programs have been organized through industry experts like Mahindra-and Mahindra. These activities have resulted in placing our students in National and Multi-national companies. (Cognizant, TCS, Wipro, ICICI). Wipro has permitted us to use its logo as academic partner, the only institution of the region.

Academic Excellence:

The routine and traditional practices of teaching-learning do not shape the human resources as they are

required in the global situation. Our curricula mere enrich the knowledge but lacked the skill enhancement. In order to make the learners versatile and all-rounder, skill oriented activities have designed and conducted. The activities are framed in such a way that it triggered the curricular practices in institution. The teachers are trained to cope up with the alterations occurred in technology and the same are applied in the classrooms. ICT gadgets, online resources, smart boards, Google devices and proper exposure created confidence among the faculty and students alike. The students are encouraged to participate in the elocution, debate, seminar and poster competitions to enrich curricular programmes. It has enhanced students' academic performance self-confidence & thus achieved excellence in academics. Thus students get well-equipped to capitalize various career opportunities available in the market.

Value Based Education

One of the visions of the institute is to make the holistic development of students. The students should be able to think, learn and strive in the society. They should have the potential to render their services for the development of society and nation. The institute strives for this and came up with such practices which would shape the thought process of youth. Regular practices of focusing and harnessing the student's development through value based education is given due importance. Clubs like Enviro–Club, Pratibha Women's Study Centre, SOEC, NSS and NCC achieve this by organizing awareness campaigns, gender-equality programs, elocution, exhibitions, cultural programs, Sports Carnival and academic support activities to sensitize the youths.

Commitment to Society

Another important aspect is the sense of recognition of one's duty and responsibility towards the society. The institution is not behind in accepting the social responsibilities and inculcating them in our students as well. Activities like NGO visits, ecological concerns, blood donation camps, working as volunteers during public events like Ganesh Visarjan, Navratri Mahotsava, etc. Students extended their services voluntarily for it on regular basis. This strengthens the bond and forms a link between the youths and society. Thus **Vidya Bharati G.E.M.S.** which is the distinct feature of our institute has developed as a multidimensional platform to achieve all these important visionary aspects.

Attainments:

1. Personality Development
2. Theatrical performances
3. Games & Sports
4. Spiritual & Holistic Development
5. Environmental Awareness

The feedback received from the stakeholders speaks of the achievements. Students have brought laurels in Sports, cultural activities in youth festivals, topped the merit lists and excelled in academics, in debate and elocutions. Many of them have got placed in MNCs during the Campus drives. "Vidya Bharati – G.E.M.S." has undoubtedly proved to be a catalyst and thus is the distinct feature of our institution.

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)
Link for any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

- The college was established in June 1972 by Vidya Bharati Shaikshanik Mandal, Amravati.
- Catering education through 08 UG, 13 PG Programmes with 9 Ph.D. and M.Phil. Research centers.
- The college is recognized under 2 (f) and 12 (B) by UGC.
- To equip the students with market-oriented skills, various certificate courses, and skill and personality development courses have been started.
- The college is reaccredited by NAAC with 'A' Grade (CGPA 3.26).
- The college has introduced 02 UG and 04 PG programmes to enrich existing academic programmes.
- Lead College of the affiliating university.
- Mentor College under Paramarsh Scheme of UGC
- CPE Status by the UGC Thrice in row till March, 2019
- Conducted AAA, Green and Environment Audit and Energy Audit.
- Provided ICT enabled Classrooms facility for teaching-learning with 50 mbps Wi-Fi facility.
- INFLIBNET, DELNET, e-journals facility is available.
- Registered Alumni Association has contributed significantly for the college development.
- English Language Laboratory and Audio visual facility with Words Worth software are available.
- The college has installed 50+16 (66) kWh Greed connected Solar Photovoltaic Power Generation Plant.
- The college has organized International, National and State level conferences as quality initiatives in academics.
- The IQAC of the college discussed, deliberated and prepared strategic plan for significant improvement and enhancement in quality culture of the institution and made improvisations on its strengths and weaknesses.
- The physical and academic infrastructure of the campus have been renovated and modified to cope up with the changes occurred at all levels.
- On the initiative of IQAC, the faculty has been trained and motivated to use ICT tools in teaching, learning and evaluation processes.
- The Training and Placement Cell has been striving incessantly by inviting various MNCs and thereby could place hundreds of students every year.
- Around 38 Ph.D. Scholars enrolled with the institution under our faculty as Supervisors have completed their Ph.D. degrees.
- Vidya Bharati GEMS, Pratibha Women's Studies Centre, Vidya Niketan Study Centre and SOEC etc. are proactive platforms for enriching our co-curricular, exra-curricular, extention, social outreach and sensitization activities.
- Regular feedback on various quality parameters has been sought from the stakeholders to improve the existing strucutre.

Concluding Remarks :

Over the 5 decades of its establishment, the college has achieved good name and fame in the region. Its academics, quality infrastructure and extension activities have helped it to come up as a leading institute in Maharashtra. The strategic move and sincere efforts of the college helped to achieve excellence in Higher Education. It has resulted in an increase of student enrolment from a few hundreds at the time of inception to over 4000 today. Focusing on quality enhancement and sustenance the college has adopted the approach of

pursuing excellence and becoming more inclusive. This is reflected through the overall progress of the college.

The physical and academic infrastructure and facilities of the college are being continuously renovated, augmented and supplemented. There is a constructive integration of Indian Customs and Traditions with Modern Information Communication Technology tools in the pedagogical system of the college thereby enabling the students to learn the content from a multi-dimensional perspective in the era of digital education. The campus is Wi-Fi connected with 50mbps internet speed. Since its inception, the college has remained committed to creative archiving and dissemination of knowledge in various streams. Keeping in view the present era, where the economy is knowledge driven and skill has become a currency, we bridge the knowledge gap and focus on developing skills in the students in tune with the market demands. We prepare our students to think globally and act locally. The college aspires to develop professionally sound students with courage, commitment and conviction who have respect for the profession imbibed with social and ethical values and traits.

The college has effectively implemented the quality initiatives planned and recommended by IQAC and College Development Committee. In the post-accreditation period (for 3rd cycle of accreditation), the college has taken several initiatives and has made incremental improvements in all domains, may it be Physical and Academic Infrastructure, Curriculum Planning and Delivery, Teaching-Learning and Evaluation, Student Progression, Governance and Leadership, Institutional Values and Best Practices and in all other related criterion aspects, year by year, which reflects in the working of the college and its achievements.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years** 1. **Academic council/BoS of Affiliating university** 2. **Setting of question papers for UG/PG programs** 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** 4. **Assessment /evaluation process of the affiliating University** Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above
1.2.2	**Number of Add on /Certificate programs offered during the last five years** 1.2.2.1. **How many Add on /Certificate programs are offered within the last 5 years.** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
25	29	28	26	39

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
20	29	27	23	39

1.2.3	**Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years** 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1574	1598	1565	1442	1375

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1123	1055	958	838	875

1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years**

1.3.2.1. **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
30	30	30	30	30

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
13	13	13	13	13

Remark : As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification.

1.3.3

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

1.3.3.1. **Number of students undertaking project work/field work / internships**
Answer before DVV Verification : 1726
Answer after DVV Verification: 658

2.1.1

Average Enrolment percentage (Average of last five years)

2.1.1.1. **Number of students admitted year-wise during last five years**
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3403	2950	2827	2790	2707

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1439	1189	1142	1109	1149

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3975	3604	3604	3604	3604

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1650	1250	1250	1250	1311

Remark : As per the HEI data attached. The HEI has counted number of participants as number of

	sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions). Same event repeated in the given AY is counted as 01. The count is on events and not activities.
2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. Number of mentors Answer before DVV Verification : 108 Answer after DVV Verification: 93
2.4.2	**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)** 2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
41	38	42	40	37

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
41	38	42	40	37

2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 5942 Answer after DVV Verification: 1113
3.1.1	**Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)** 3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1.948	2.466	2.466	2.466	33.958

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1.948	2.466	2.466	2.466	0.45

3.1.2	**Percentage of teachers recognized as research guides (latest completed academic year)**
	
	    3.1.2.1. Number of teachers recognized as research guides
	    Answer before DVV Verification : 26
	    Answer after DVV Verification: 26

3.3.1	**Number of Ph.Ds registered per eligible teacher during the last five years**
	
	    3.3.1.1. How many Ph.Ds registered per eligible teacher within last five years
	    Answer before DVV Verification : 63
	    Answer after DVV Verification: 64
	    3.3.1.2. Number of teachers recognized as guides during the last five years
	    Answer before DVV Verification : 10
	    Answer after DVV Verification: 26

3.3.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years**
	
	    3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.
	    Answer before DVV Verification:
	
		2018-19	2017-18	2016-17	2015-16	2014-15

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105	54	36	51	72 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
93	33	11	18	39	

3.3.3	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**
	
	    3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years
	    Answer before DVV Verification:
	
		2018-19	2017-18	2016-17	2015-16	2014-15

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22	20	27	12	20 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
16	10	06	03	07	
3.4.3	**Number of extension and outreach programs conducted by the institution through**

NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

3.4.3.1. **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
25	32	17	16	18

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
07	16	08	07	06

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years**

3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1929	2171	1492	956	1736

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
332	347	300	340	229

3.5.1	**Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
19	2	6	10	11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

14	03	06	07	07

3.5.2	**Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years** 3.5.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>15</td><td>1</td><td>2</td><td>1</td><td>3</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>08</td><td>01</td><td>01</td><td>01</td><td>02</td></tr></table>
4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* 4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 17 Answer after DVV Verification: 17
4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>173.36041</td><td>67.88937</td><td>303.04435</td><td>3.99538</td><td>15.38423</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>173.3</td><td>67.9</td><td>303</td><td>4</td><td>15</td></tr></table>
4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11.26764	11.86180	10.28268	15.92989	16.71585

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
11.05	7.90	7.76	14.67	19.09

4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
107.27891	89.46405	81.83752	74.45533	74.79402

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
107.3	89.5	81.8	74.4	74.8

5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
909	676	1052	1050	885

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
909	676	1052	1050	885

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**

	2. **Language and communication skills**
	3. **Life skills (Yoga, physical fitness, health and hygiene)**
	4. **ICT/computing skills**
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: A. All of the above
5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years** 5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>1357</td><td>1208</td><td>1427</td><td>640</td><td>417</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>1257</td><td>1208</td><td>1404</td><td>548</td><td>417</td></tr></table>
5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.** 5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>42</td><td>58</td><td>50</td><td>17</td><td>43</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>00</td><td>00</td><td>00</td><td>00</td><td>00</td></tr></table>
5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>1691</td><td>1070</td><td>642</td><td>630</td><td>665</td></tr></table>

	Answer After DVV Verification :				
	2018-19	2017-18	2016-17	2015-16	2014-15
	13	12	12	11	12

Remark : As per the HEI data attached. The HEI has counted number of participants as number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions). Same event repeated in the given AY is counted as 01. The count is on events and not activities.

5.4.2	**Alumni contribution during the last five years (INR in lakhs)** Answer before DVV Verification : A. ? 5 Lakhs Answer After DVV Verification: D. 1 Lakhs - 3 Lakhs
6.2.3	**Implementation of e-governance in areas of operation** 1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support** 4. **Examination** Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above
6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).** 6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
10	2	4	5	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
07	2	4	05	03

6.5.3	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality intitiatives with other institution(s)** 3. **Participation in NIRF**

	4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above
7.1.7	**The Institution has disabled-friendly, barrier free environment** 1. **Built environment with ramps/lifts for easy access to classrooms.** 2. **Disabled-friendly washrooms** 3. **Signage including tactile path, lights, display boards and signposts** 4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment** 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
406	392	392	392	392

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
396	355	355	355	355
1.2	**Number of programs offered year-wise for last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
55	21	21	21	21

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
55	49	49	49	49

2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
856	655	655	655	655

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
858	650	650	650	681

2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
960	893	879	865	804

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
944	887	874	861	804

3.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
93	86	88	93	92

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
93	86	88	93	92

3.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
118	109	100	103	102

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
118	109	100	103	102

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1270.73600	1106.47926	1545.56210	1423.29202	1058.52159

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
157.7	183.4	124.56	130.05	117.35

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